



དཔལ་ལྷན་འབྲུག་གཞུང་།
 རྫོང་ཁག་བདག་སྐྱོང་གསལ་སྤྱོད་།
 ROYAL GOVERNMENT OF BHUTAN
 DZONGKHAG ADMINISTRATION
 SARPANG, BHUTAN



HR SECTION

No. SD/Zheyog-2/2017-18/ 5204

28.02.2018

Vacancy Announcement

The Dzongkhag Administration, Sarpang would like to invite interested Bhutanese citizens to apply for the following vacancy on contract.

Position Title	No. Of vacancies	Placement	Remarks
Matron	1	Sarpang CS	XII Passed
Warden	1	Norbuling CS	XII Passed
Caretaker	5	Dekiling LSS, Jigmecholing LSS, Samtenling PS, Serzhong PS	
Cleaner	6	Pelrithang MSS, Dekiling LSS, Chokhorling LSS, Jigmecholing LSS, Chuzangang AS, Retey PS	
Caretaker	3	Gongdara BHU, Gakidling Geog, Shompangkha Geog	
ECCD Facilitator	10	2 Norbuling CS 3 Chuzangang AS Lhayul PS Dechenpelri 2 Singye PS Serzhong PS	Class XII Passed with 45% in Dzongkha and 45% in English
Cook	7	Sarpang Central School	
NFE Instructor	2	Jangchubling LSS Retey PS	Class 12 passed with 60% in Dzongkha and 45% in English

Documents required:

Following documents has to be submitted to the HR Section latest by 7.3.2018. The short listed candidates will be notified through the Dzongkhag website and Dzongkhag notice board. Interview will be conducted on 15.3.2018.

- Dully filled Job Application Form
- Copy of Citizenship ID Card
- Copy of valid security clearance certificate
- Medical fitness certificate
- Copy of NOC from current employer, if employed

PABX-365173, FAX-365145, Dzongdag-365100, Dzongrab-365194, Adm-365264, HRO-365230, Finance-365263, DE-365168, Census Officer-365102, Planning Officer-365146, DEO-365277, LRO-365184, RNR-365174, DMO-365120, DHSO-365159, ICT-365289, PO-365474, DYT-365278



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 SARPANG: BHUTAN



HR SECTION

Note:

1. Application Form can be downloaded from our web page (www.sarpang.gov.bt)
2. Applications submitted via fax, email or incomplete applications or applications submitted after the deadline will not be accepted
3. Age limit 18 to 50 years
4. Preference will be given while short listing to those candidates with relevant work experience.
5. ICTO, Sarpang to upload in Dzongkhag Webpage

(Ugyen Dorji)
 Offtg. Dzongrab
 28/2/2018

Copy to:-

1. Dy. Chief Accounts Officer, Sarpang,
2. The Manager, Circulation & Advertisement Division, BBS to kindly announce in English & Dzongkha from 1st March to 2nd March 2018 for 2 nights.
3. The Manager, Kuensel Corporation, Thimphu with a request to advertise above vacancy both in English/Dzongkha

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