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 རྫོང་ཁག་བདག་སྐྱོང་ གསར་སྤྱད་།  
 ROYAL GOVERNMENT OF BHUTAN  
 DZONGKHAG ADMINISTRATION  
 SARPANG: BHUTAN



HR Section

SD/Zheyog-2/2017-2018/ 5544

March 12, 2018

Re- Announcement of Vacancy

The Dzongkhag Administration, Sarpang would like to extend the deadline for interested eligible candidates for the following vacancy on contract.

Position Title	No of Vacancies	Placement	Remarks
Matron	1	Sarpang CS	XII passed
Warden	1	Norbuling CS	XII
Caretaker	5	Dekiling LSS, Jigmecholing LSS, Samtenling PS, Serzhong PS	
sweeper	6	Pelrithang MSS, Dekiling LSS, Choekhorling LSS, Jigmecholing LSS, Chuzagang AS, Reteyp PS	
Caretaker	3	Gongdara BHU, Gakidling Geog, Shompangka Geog	
ECCD Facilitator	10	Norbuling CS( 2 ) Chuzagang AS ( 3 ) Lhayul PS Dechenpelri, Singye PS ( 2 ) Serzhong PS	Class XII passed with 45% in Dzongkha and 45% in English
Cook	7	Sarpang Central School	
NFE Instructor	2	Jangchubling LSS	Class 12 passed with 60% in Dzongkha and 45 % in English

Documents required:

Following documents has to be submitted to the HR section latest by 19.3.2018. The shortlisted candidates will be notified through the Dzongkhag website and Dzongkhag notice board. Interview will be conducted on 26.3.2018. Those who have already submitted their application need not submit again.

- Duly filled Job Application form
- Copy of Citizenship ID Card
- Copy of valid security clearance certificate
- Medical fitness certificate
- Copy of NOC from current employer, if employed
- Copy of Academic transcripts & mark sheets for all except Sweeper, Caretaker & cooks.

Note:

1. Application form can be downloaded from our web page ([www.Sarpang.gov.bt](http://www.Sarpang.gov.bt))
2. Incomplete application or application after the deadline will not be accepted.
3. Age limit 18 to 50 years
4. Preferences will be given to those candidates with relevant work experience during the interview and short listing will be based on academic score.
5. The candidates shortlisted should produce original documents during the time of interview.

(Ugyen Dorji)  
 Offtg. DZONGRAB

Copy to:

1. Dy. Chief Accounts Officer, Sarpang
2. ICTO, Sarpang to upload in Dzongkhag webpage.
3. The Manager, Circulation & Advertisement Division, BBS to kindly announce in English and Dzongkhag from 13<sup>th</sup> to 14<sup>th</sup> March 2018 for 2 nights.