

ROYAL GOVERNMENT OF BHUTAN
DZONGKHAG ADMINISTRATION
SARPANG
BIDDING DOCUMENT



Name of work:-***Construction of Laundry Room cum Store at Royal Guest House***

Issued to M/s:-

Opening date:- 06/08/2018

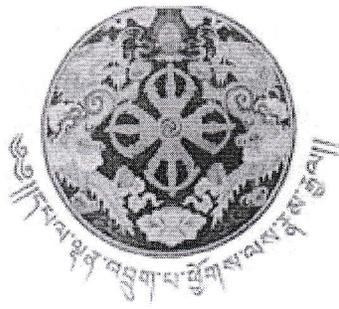
Time:-11:00 AM,

Venue:- DT Hall, Sarpang Dzongkhag

Phone No:

Email ID:

Fax No:

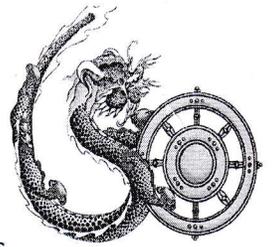


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ཚོང་ཁག་བདག་སྐྱོང་གསར་སྐྱེད་།

ROYAL GOVERNMENT OF BHUTAN
DZONGKHAG ADMINISTRATION, SARPANG

Dzongkhag Engineering Services



SD/ZORIG-06/2018-2019/279

Date: 24th July 2018

OPEN LIMITED TENDER BIDDING INVITATION.

The Dzongkhag Administration Sarpang is pleased to invite sealed bids from interested national contractors having valid license and registered with Construction Development Board for the following works.

Sl. No	Name of Work	Available on Website from	Date of Submission	Class of contract	Estimated Amount (Nu)	EMD (Nu)	Contract Duration
1	Construction of Laundry Room cum Store at Royal Guest House, Sarpang.	24/07/2018	06/08/2018	Small	772,082.48	15,450.00	02 Months

A complete set of tender document can be downloaded from the Sarpang Dzongkhag Website (www.sarpang.gov.bt) with effect from 24/07/2018. Earnest money (EMD) should be in the form of Bankers' certified cheques, Demand Draft, Cash Warrant, Bank Guarantee in favor of **Dasho Dzongdag, Dzongkhag Administration Sarpang**. Electronic bids shall not be permitted and late bids shall be rejected. Bidders are requested to check the Dzongkhag website from time to time for any amendments related to above works. Bid shall be submitted on or before 10:30 AM on 06/08/2018 and the tender will be opened on the same day at 11:00 AM in the Dzongkhag DT Hall Sarpang. Interested bidders are requested to attend the bid opening.


(DZONGDAG)

Copy to:

1. Dzongkhag Chief Engineer, Dzongkhag Administration Sarpang for information.
2. The Accounts Officer, Dzongkhag Administration Sarpang for information.
3. The ICT Officer, Dzongkhag Administration Sarpang for uploading in Dzongkhag website.
4. E-tool focal person, for uploading in CDB website.
5. Office copy.

STANDARD BIDDING DOCUMENT

**Procurement of Small Works
(up to Nu.4 million)**



Royal Government of Bhutan
Dzongkhag Administration Sarpang

March 2011

(Revised August 2016)

Preface

This Standard Bidding Document for the Procurement of small works up to Nu. 4 million has been prepared by the Public Procurement Policy Division (PPPD) Ministry of Finance to be used for the Procurement of small works through National Competitive Bidding (NCB) in projects that are financed in whole or in part by the Royal Government of Bhutan (RGoB). It should be used in conjunction with the Procurement Rules and Regulations.

Those wishing to submit comments or questions on this Bidding Document or to obtain additional information on procurement under RGoB-financed projects may contact:

Public Procurement Policy Division (PPPD)
Ministry of Finance
Royal Government of Bhutan
pppd@mof.gov.bt



Guidance Notes on the Use of the Standard Bidding Document for small works (*This note should be deleted while preparing the bidding document*)

This guidance notes have been prepared by the PPPD to assist a Procuring Agency in the preparation and using of Standard Bidding Document (SBD), for the procurement of small Works. The Procuring Agency should also refer to the Procurement Rules and Regulations and the circulars and Notifications issued from time to time to supplement the Regulations.

The use of SBD applies for the Open bidding method and also for the limited bidding method, whereby bids are invited from a list of enlisted bidders.

Since the intention is that SBD small work should only be used for Contracts of short duration and of low risk/value, there is no provision for price adjustment. The general procurement principal shall apply.

SBD is based upon internationally acceptable model formats, which have been adapted to suit the particular needs of procurement within Bhutan. The SBD has 9 Sections, of which Section 1: (Instruction to Bidders) and Section 5: (General Conditions of Contract) must not be altered or modified under any circumstances.

The way in which a Procuring Entity addresses its specific needs is through the information provided in the **Bidding Data Sheet (BDS)** and the **Special Conditions of Contract (SCC)**, as well as in the detailed requirements of the procurement in the **Schedule of Works** and/or the **Drawings/specifications**.

SBD when properly completed will provide all the information that a Bidders need in order to prepare and submit a Bid. This should provide a sound basis on which a Procuring Agency can fairly, transparently and accurately carry out a Bid evaluation process on the Bids submitted by the Bidders.

The following briefly describes the Sections of SBD and how a Procuring Entity should use these when preparing a particular Bidding Document.

Section 1. Instructions to Bidders (ITB)

This Section provides relevant information to help Bidders prepare their Bids. Information is also provided on the submission, opening, and evaluation of Bids and on the award of Contract.

This Section also contains the criteria to be used by the Employer in order to determine the lowest evaluated Bid and the qualifications of the Bidder to perform the Contract. **The text of the clauses in this Section shall not be modified.**

Section 2. Bidding Data Sheet (BDS)

This Section consists of provisions that are specific to each object of procurement and that supplements the information or requirements included in Section 1: Instructions to Bidders.

Section 3. Evaluation and Qualification Criteria

This section contains all the criteria that the Employer shall use to evaluate bids and qualify Bidders if the bidding was not preceded by a prequalification exercise and post qualifications are applied. In accordance with ITB 34 and ITB 36, no other methods, criteria and factors shall be used. The Bidder shall provide all the information requested in the forms included in Section 4 (Bidding Forms).

Section 4. Bidding forms

This Section provides the standard format for the **Bid Form** and **Bid Security** if required, that are to be submitted by the Bidder.

This Section also contains the form of the **Notification of Award (Form-2)** and the **Contract Agreement (Form-3)** which, when completed, incorporates any corrections or modifications to the accepted Bidder relating to amendments permitted by the ITB, GCC and SCC.

The forms for **Performance Security (Form-5)** and **Advance Payment Security (Form-6)**, when required, are to be completed by the successful Bidder after Contract award.

Section 5. General Conditions of Contract (GCC)

This Section provides the General Conditions of Contract that will apply to the Contract for which the Bidding Document is issued. **The text of the clauses in this Section shall not be modified.**

Section 6. Special Conditions of Contract (SCC)

This Section provides clauses specific to the Special Conditions to a particular Contract. This can be modified according to requirements specific to the contract.

Section 7. Contract Forms

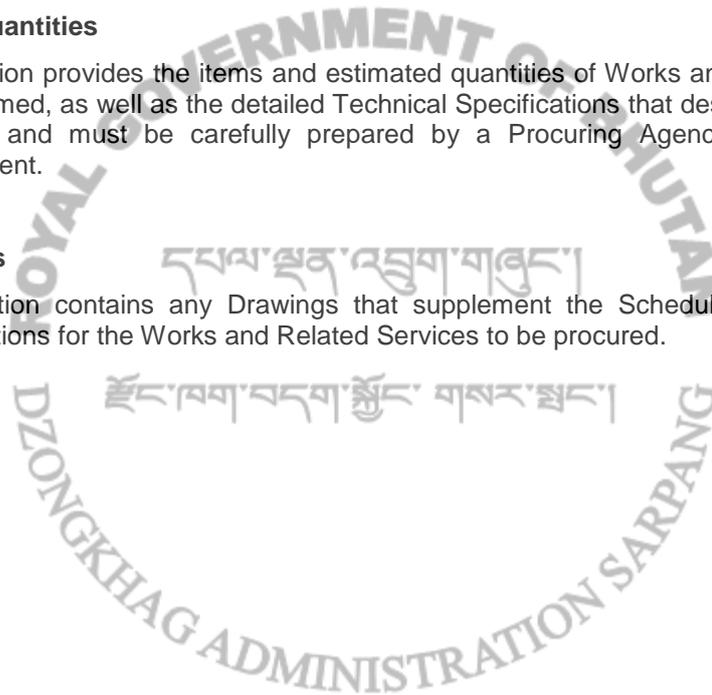
This section contains forms which, once completed, will form part of the Contract. The forms for Performance Security and Advance Payment Security, when required, shall only be completed by the successful Bidder after Contract award.

Section 8. Bill of Quantities

This Section provides the items and estimated quantities of Works and Related Services to be performed, as well as the detailed Technical Specifications that describe the Works to be procured and must be carefully prepared by a Procuring Agency for each object of procurement.

Section 9. Drawings

This Section contains any Drawings that supplement the Schedule of Works including Specifications for the Works and Related Services to be procured.



INVITATION FOR BID

(IFB)



ROYAL GOVERNMENT OF BHUTAN
RGOB PROJECT

INVITATIONS FOR BIDS (IFB)
(Required in case of open tender)

NATIONAL COMPETITIVE BIDDING

Date: 23/07/2018

Bid No.: SD/ZORIG-(06)/2018-2019/279

1. The [**Dzongkhag Administration, Sarpang**] invites bids for the construction of works detailed in the table. The bidders may submit bids for any or all of the following works, for the package or for any of the slices.
2. A complete set of tender document can be downloaded from the Sarpang Dzongkhag website with effect from 24/07/2018. Interested bidders may obtain further information at the same address.
3. Bids must be accompanied by a bid security of **Nu.15450.00** /- drawn in favour of **Dasho Dzongdag, Dzongkhag Administration, Sarpang**. Bid security will have to be in any one of the forms as specified in the bidding document and shall have to be valid for 30 days beyond the validity of the bid.
4. Bids must be delivered to **Dzongkhag Engineering Section, Sarpang** on or before **10:30 AM** on **06/08/2018** and will be opened on the same day at **11:00 AM**, in the presence of the bidders who wish to attend.

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Section 1: Instructions to Bidder (ITB)

A. General

1. Scope of Tender
 - 1.1 The Employer, as **indicated in the BDS** issues this Bidding Document for the procurement of Works as specified in Section 6 (Employer's requirement): The name, identification and identification of this bidding are **provided in the BDS**.
 - 1.2 The successful Bidder will be required to complete the Works within the Time for Completion stated in the Special Conditions of Contract (SCC).
 - 1.3 Throughout this Bidding Documents;
 - (a) The term "in writing means communicated in written form with proof of receipt;
 - (b) If the context so requires, singular means plural and vice versa; and
 - (c) "day" means calendar day.
2. Corrupt Fraudulent Collusive or Coercive Practices
 - 2.1 The Royal Government of Bhutan requires that Employers and the Bidders shall observe the highest standard of ethics during the implementation of procurement proceedings and the execution of Contracts under public funds.
 - 2.2 In pursuance of this requirement, the Employer shall
 - (a) exclude the bidder from participation in the procurement proceeding concerned or reject a proposal for award; and
 - (b) declare a bidder ineligible, either indefinitely or for a stated period of time, from participation in procurement proceedings under public funds;
 - 2.3 If it, at any time, determines that the bidder has engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a Contract under the public funds.
 - 2.4 The Government defines, for the purposes of this provision, the terms set forth below as follows :
 - a) "**corrupt practice**" is the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
 - b) "**fraudulent practice**" is any intentional act or omission including misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefits or to avoid an obligation;
 - c) "**collusive practice**" is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;
 - d) "**coercive practice**" is impairing or harming or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party.
 - 2.5 The bidder shall be aware of the provisions on fraud and corruption stated

in GCC Clause 3 and GCC Sub-Clause 34.2(d).

- 2.6 The RGoB requires that the Employer's personnel have an equal obligation not to solicit, ask for and/or use coercive methods to obtain personal benefits in connection with the said proceedings.
3. Eligible Bidders
- 3.1 Bidders of the categories **specified in the BDS** are eligible to participate in this bidding process.
- 3.2 The Employer shall invite Bids using the Open Tendering Method (National Competitive Bidding) or limited tender as applicable.
- 3.3 The bidder shall meet the qualification requirement stated in the BDS
4. Site Visit
- 4.1 The Bidders, at their own responsibility and risk, is encouraged to visit and examine the Site and obtain all information that may be necessary for preparing the bid and entering into a Contract for performance of the Works. The costs of visiting the Site shall be at the bidder's own expense.

B. Content of Bidding Document

5. Contents of Bidding Documents
- 5.1 The sections comprising the Bidding Document are listed below and should be read in conjunction with any Amendment issued in accordance with ITB Clause 7:
- PART 1 Bidding Procedures**
- Section 1: Instructions to Bidders (ITB)
 - Section 2: Bidding Data Sheet (BDS)
 - Section 3: Evaluation and Qualification Criteria
 - Section 4: Bidding forms
 - Section 5: General Conditions of Contract (GCC)
 - Section 6: Special Conditions of Contract (SCC)
 - Section 7: Contract Forms
 - Section 8: Bill of Quantities & Specifications
 - Section 9: Drawings
- 5.2 The Employer is not responsible for the completeness of the Bidding Document and their Addenda, if they were not obtained directly from the source stated by the Employer in the Invitation for Bids.
- 5.3 The Bidder is expected to examine all instructions, forms terms, and specifications in the Bidding Documents. Failure to furnish all information or documentation required by the Bidding Documents may result in the rejection of the bid.
6. Clarification of Bidding Documents
- 6.1 A prospective Bidder requiring any clarification of the Bidding Document shall contact the Employer in writing at the Employer's address **indicated in the BDS**.
7. Amendment of Bidding Documents
- 7.1 At any time prior to the deadline for submission of Bid, the Employer may amend the Bidding Document by issuing addenda and extend the deadline for the submission of bids at its discretion. Any amendment issued shall become an integral part of the Bidding Document and shall be communicated in writing to all those who have purchased the Bidding Document.

C. Preparation of Bids

- | | |
|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8. One Bid per Bidder | 8.1 A Bidder shall submit only one (1) Bid. A Bidder who submits or participates in more than one (1) Bid shall cause all the proposals with the Bidder's participation to be disqualified. |
| 9. Bid Preparation Costs | 9.1 The Bidder shall bear all costs associated with the preparation and submission of its Bids, and the Employer shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Bidding process. |
| 10. Language of Bid | 10.1 All documents relating to the Bid shall be in the language specified in the BDS. |
| 11. Documents comprising the Bid | <p>11.1 The original and copy(ies) of Bid submitted by the Bidder shall comprise the following:</p> <ul style="list-style-type: none"> (a) The Bid form (in the format indicated in Section IV – Forms of Bid, Qualification Information, Letter of Acceptance, and Contract); (b) License and certificate (c) Bid Security in accordance with Clause 19; (d) Priced Bill of Quantities; (e) and any other materials required to be completed and submitted by Bidders, as specified in the BDS. <p>11.2 The Instruction to Bidders, Bidding Data Sheet, General Conditions of Contract, Special Conditions of Contract, Specifications and drawings are for the information of the bidders and is not required to be submitted by the bidder,</p> |
| 12 Letter of Bid and Schedule | 12.1 The letter of Bid, Schedules, and all documents listed under Clause 11, shall be prepared using the relevant forms in Section 4 (Bidding Forms), if so provided in BDS. The forms must be completed without any alterations to the text, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested. |
| 13. Alternative Bid | 13.1 Alternative Bid shall not be considered in small works. |
| 14. Bid Price and Discount | <p>14.1 The prices and discounts quoted by the Bidder in the Letter of Bid and in the Schedules shall confirm to the requirements specified below;</p> <p>14.2 The bidder shall submit a bid for the whole of the works described in ITB 1.1 by filling in prices for all items of the Works, as identified in Section 4, Bidding Forms. In case of admeasurements contracts, the Bidder shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Items against which no rate or price is entered by the Bidder will not be paid for by the Employer when executed and shall be deemed covered by the rates for other items and prices in the Bill of Quantities.</p> <p>14.3 The Bid price shall take into account the cost of materials, transportation, labour, taxes, levies, overheads and profit and any other cost. The Bid price shall be fixed for the duration of performance of the Contract and shall not be subject to any adjustment on any account. The Bid price shall be applicable for the whole works described in the Drawings, Specifications and Schedule of Works.</p> |

15	Currencies of Bid and Payment	15.1	All prices shall be quoted in Bhutanese Ngultrum (BTN) and shall be paid in BTN.
16	Documents comprising the Technical Proposal	16.1	The bidder shall furnish a work plan in simple bar chart and other information if provided in BDS, to demonstrate the adequacy of the Bidders' proposal to meet the work requirements and the completion time.
17	Documents establishing the Qualification of the Bidder	17.1	To establish its qualification to perform the Contract in accordance with Section 3 (Evaluation and Qualification Criteria) the Bidder shall provide the information requested in the corresponding information sheets included in Section 4 (Bidding Forms)
18	Bid Validity	18.1	Bids shall remain valid for the period specified in the BDS . Any Bids which does not meet the validity requirement as per the BDS shall be rejected by the Employer as non-responsive.
19	Bid Security	19.1	The Bidder shall at their option furnish, as part of the Bid, a Bid Security as specified in the BDS issued by any reputed Financial Institutions in Bhutan and shall be valid thirty (30) days beyond the Bid validity period. <ul style="list-style-type: none"> a) Unconditional Bank Guarantee; b) A demand Draft; or c) Cash Warrant
		19.2	In exceptional circumstances, prior to the expiration of the Bid validity period, the Employer may solicit the Bidder's consent to an extension of the Bid validity period. The request and responses shall be made in writing. The validity of Bid Security shall be suitably extended promptly.
		19.3	The Bid Security may be forfeited: <ul style="list-style-type: none"> (a) if the Bidder withdraws the Bid after Bid opening during the period of Bid validity. Further the bidder may be excluded from future participation for a period of two years. (b) if the Bidder does not accept the correction of the Bid price, pursuant to clause 31; or (c) in the case of a successful Bidder, if the Bidder fails within the specified time limit to sign the Agreement; or furnish the required Performance Security.
20	Format and Signing of Bid	20.1	The Bidder shall prepare one (1) original of the documents comprising the Bid as described in ITB Clause 11 and clearly mark it "ORIGINAL." In addition, the Bidder shall prepare the number of copies of the Bid, as specified in the BDS and clearly mark each of them "COPY." In the event of any discrepancy between the original and the copies, the original shall prevail.
		20.2	The original and each copy of the Bid shall be typed or written in indelible ink and shall be signed by the person duly authorized to sign on behalf of the Bidder.
		20.3	Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialled by the person(s) signing the Bid.

D. Submission and Opening of Bids

- 21 Sealing and Marking of Bids
- 21.1 The Bidder shall enclose the original in one (1) envelope and all the copies of the bid in another envelope, duly marking the envelopes as "ORIGINAL" and "COPY." These two (2) envelopes shall then be enclosed in one (1) single outer envelope.
- 21.2 The inner envelopes shall:
- (a) Be signed across the seals by the person authorised to sign the Bid on behalf of the Bidder;
 - (b) Be marked "ORIGINAL" and "COPY" and
 - (c) Bear the name and address of the Bidder.
- 21.3 The outer envelope shall;
- (a) Be sealed with adhesive or other sealant to prevent reopening;
- 21.4 be addressed to the Employer at the address specified in the BDS; bear a statement "DO NOT OPEN BEFORE 11:00 AM, 06/08/2018" the time and date for Bid opening as specified in the BDS.
- 21.5 If all or any envelopes are not sealed and marked as required by ITB Sub-Clause 21, the Employer **shall not reject the bids but assume no responsibility for the misplacement or premature opening of the Bid.**
- 22 Bid Submission Deadline
- 22.1 Bids must be received by the Employer at the address and no later than the date and time **specified in the BDS.**
- 22.2 Bids may be hand delivered, posted by registered mail or sent by courier.
- 22.2 The Employer may, at its discretion, extend the deadline for the submission of Bids by amending the Bidding Document in accordance with ITB Clause 7, in which case all rights and obligations of the Employer and Bidders previously subject to the deadline shall thereafter be subject to the new deadline as extended.
- 23 Late Bids
- 23.1 Late bids shall not be considered and shall be returned unopened
- 24 Modification, Substitution or Withdrawal of Bids
- 24.1 A Bidder may modify, substitute or withdraw their Bids after it has been submitted by sending a written notice before the deadline for submission of Bids.
- 25 Bid Opening
- 25.1 The Employer shall open the Bids in the presence of the bidders who is attending the bid opening, including modifications or substitutions made pursuant to ITB Clause 24. Bidders or their representatives shall be allowed to attend and witness the bid opening and shall sign a register evidencing their attendance.
- 25.2 The name of the Bidder, Bid modifications, substitutions or withdrawals, total amount of each Bid, number of corrections, discounts, and the presence or absence of requisite Bid Security, and such other details as the Employer, at its discretion, may consider appropriate, shall be read out aloud and recorded.
- 25.3 The Employer shall prepare minutes of the Bid opening. The minutes shall include, as a minimum, the name of the Bidders and whether there has been a withdrawal, substitution or modification; the Bid Price including any discounts and the presence or absence of a Bid Security, if one was required.

- 25.4 Bids not opened and read out at the Bid opening shall not be considered, irrespective of the circumstances, and shall be returned unopened to the Bidder.

E. Tender Opening and Evaluation

- 26 Confidentiality 26.1 After the opening of Bids, information relating to the examination, clarification, and evaluation of Bids and recommendations for award shall not be disclosed to Bidders or other persons not officially concerned with the evaluation process until after the award of the Contract is announced.
- 27 Clarification 27.1 The Employer may ask Bidders for clarification of their Bids in order to facilitate the examination and evaluation of Bids. The request for clarification and the response shall be in writing, and any changes in the prices or substance of the Bid shall not be sought, offered or permitted, except to confirm the correction of arithmetical errors discovered by the Employer in the evaluation of the Bids, in accordance with ITB Clause 31.
- 28 Bidder: Contacting the Employer 28.1 Following the opening of Bids and until the Contract is signed no Bidder shall make any unsolicited communication to the Employer or try in any way to influence the Employer's examination and evaluation of Bids which may result in the rejection of bids. If any Bidder wishes to contact the Employer on any matter related to the Bidding process, it should do so in writing
- 29 Determination of Responsiveness 29.1 Prior to detailed evaluation of bids, the employer shall determine whether each bid (a) meets the eligibility criteria defined in ITB clause 3; (b) has been properly signed; (c) is accompanied by the bid security; and (d) is substantially responsive to the requirements of the bidding documents.
- 29.2 A substantially responsive Bid is one that conforms in all respects to the requirements of the Bidding Document without material deviation, reservation or omission. A material deviation, reservation or omission is one that:
- (a) affects in any substantial way the scope, quality, or performance of the Works specified in the Contract; or
 - (b) limits in any substantial way, or is inconsistent with the Bid Document, the Employer's rights or the Bidder's obligations under the Contract; or
 - (c) if rectified would unfairly affect the competitive position of other Bidders presenting substantially responsive Bids.
- 29.3 If a Bid is not substantially responsive to the Bidding Document it shall be rejected by the Employer and shall not subsequently be made responsive by the Bidder by correction of the material deviation, reservation or omission.
- 29.4 There shall be no requirement as to the minimum number of responsive Bids.
- 30 Non Conformities, 30.1 The Employer may regard a Bid as responsive even if it contains minor deviations that do not materially alter or depart from the characteristics,

Errors and Omissions		terms, conditions and other requirement set forth in the Bidding Document or if it contains errors or oversights that are capable of being corrected without affecting the substance of the Bid.
31 Evaluation and Comparison of Tenders	31.1	The Employer shall evaluate and compare only those Bids determined to be substantially responsive to the requirements of the Bidding Document. Substantially responsive Bids are those which fulfil the requirements of ITB Clauses 11 and 12.
	31.2	The evaluation will take into account corrected Bid Price and discounts (if any).
	31.3	The Employer will check substantially responsive Bids for any arithmetical errors. Where there is a discrepancy between the amounts in figures and words, the amount in words will govern. If a Bidder refuses to accept the correction, its Bids shall be rejected. The Employer shall correct arithmetical errors on the following basis: <ul style="list-style-type: none"> (a) if there is a discrepancy between the unit price and the line item total, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Employer there is an obvious misplacement of the decimal point in the unit price, in which case the total price, as quoted, shall govern and the unit price shall be corrected; and
32. Employer's Right to Accept or Reject any or all	32.1	The Employer reserves the right to accept any Bid, to annul the Bid proceedings, or to reject any or all Bids, at any time prior to Contract award, without thereby incurring any liability to Bidders, or any obligation to inform Bidders of the grounds for the Employer's actions.

F. Contract Award

33. Award Criteria	33.1	The Employer shall award the Contract to the Bidders whose offer is substantially responsive to the Bidding Document and that has been determined to be the lowest evaluated Bid, provided that the Bidder is determined to be qualified to perform the Contract satisfactorily
34. Letter of Intent to Award the Contract/ Notification of Award	34.1	The Employer shall notify the concerned Bidder whose bid has been selected in accordance with ITB 33.1 in writing (in the format in Section 4-hereafter called the "Letter of Intent to Award") that the Employer has intention to accept its bid and the information regarding the name, address and amount of selected bidder shall be given to all other bidders who submitted the bid. Such notification should be communicated in writing, including by cable, facsimile, telex or electronic mail to all the bidders on the same day of dispatch. The Employer shall ensure that the same information is uploaded on their website on the same day of dispatch.
	34.2	If no bidder submits an application pursuant to ITB 35 within a period of ten (10) days of the notice provided under ITB 34.1, Prior to the expiration of the period of Bid validity, the Employer shall notify the successful Bidder, in writing that its Bid has been accepted. Until a formal contract is prepared and executed, the Notification of Award shall constitute a binding Contract.
	34.3	Within fifteen (15) working days of the receipt of the Notification of Award from the Employer, the successful Bidder shall furnish the Performance Security, in the amount specified in the BDS.
	34.4	The proceeds of the performance security shall be payable to the Employer unconditionally upon first written demand as compensation for any loss resulting from the Contractor's failure to complete its obligations under the

Contract

34.5 Within fifteen (15) working days of receipt of the notification of award, the successful Bidder shall sign, date and return it to the Employer.

35.Complaints

35.1 The Bidder shall submit the complaint in writing within ten (10) days from the date of letter of intent to award the contract pursuant to ITB 34.1 to the Employer.

35.2 The Bidder may appeal to the Independent Review Body only if the Employer has not delivered the decision within the specified time, or the complainant is not satisfied with the decision of the Employer in accordance with rules and procedures of Independent Review Body.



Section 2 - Bidding Data Sheet

Instructions for completing the Bidding Data Sheet are provided, as needed, in the notes in italics mentioned for the relevant ITB Clauses

ITB Clause	Amendment of, and Supplements to, Clauses in the Instructions to Bidders
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A. General

ITB 1.1	The Employer is [<i>Dasho Dzongdag, Dzongkhag Administration, Sarpang</i>] The Name and Identification of the Contract is/are [<i>Construction of Laundry Room cum Store at Royal Guest House</i>] <i>(SD/ZORIG-06/2018-19/279/ dated 24/07/2018)</i> The Works are [<i>Construction of Laundry Room cum Store, Construction of Kitchen Cabinet, Construction of wall panelling at RGH, Installation of Kitchen Chimney</i>]
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ITB 3.2	Option B: Open Tendering method All Bidders regardless of whether enlisted or not enlisted with the Dzongkhag may submit Bids provided they otherwise qualify.
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ITB 3.3	The evaluation shall be based on the lowest price of the responsive bidder and the work will awarded to the lowest responsive bidder. <i>[Generally the selection is based on the lowest price. If there is a specific project need basic minimum technical qualification requirement should specified here]</i>
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B. Bidding Documents

ITB 7.1	For <u>clarification of Tenders purposes</u> only, the Employer's address is: Attention: [<i>Dasho Dzongdag</i>] Address: [<i>Dzongkhag Administration, Sarpang</i>] Telephone: [17510446 (Site Engineer)] Facsimile number: [06-365168] Electronic mail address: [ttobgay@sarpang.gov.bt]
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C. Preparation of Bids

ITB 15.1	The Bid validity period shall be [60] days.
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[normally be minimum of 60 days for Works of such a simple nature]

ITB 15.2	A Bid Security in the amount of Nu. [<i>15,450.00</i>] will be required, 30 days beyond bid validity period in the form; <ul style="list-style-type: none"> a) Unconditional Bank guarantee b) Cash warrant; or c) Demand draft
-----------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

ITB 16.1	A simple bar chart <i>is not required</i> <i>[delete which is not appropriate]</i>
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ITB 19.1	In addition to the original, [<i>one</i>] identical copy shall be submitted.
D. Submission and Opening of Bids	
ITB 17.2	<p>The inner and outer envelopes shall bear the following additional identification marks:</p> <p><i>[Inner envelope: [sign across the seals, marked COPY & ORIGINAL, name and address of bidder.]</i></p> <p><i>Outer envelope: [Properly sealed, proper address to employer and mark, Confidential, DONOT OPEN BEFORE 11:00 AM, 06/08/2018]</i></p>
ITB 17.2	<p>For Bid submission purposes only, the Employer's address is:</p> <p>Attention: Dasho Dzungdag</p> <p>Address: Dzungdag, Dzungkhag Administration, Sarpang</p> <p>The deadline for the submission of Tenders is:</p> <p>06/08/2018 at 10:30 AM</p>
ITB 21.1	<p>The Bid opening shall take place on the same day as the closing day of the bid submission at: <i>[Dzungkhag DT Hall, Sarpang]</i></p> <p>Date: <i>[06/08/2018]; Time:[11:00 AM]</i></p>
F. རྒྱུ་མཐུན་གྱི་འཕྲོ་ལུ་བཟུང་བའི་འཕྲོ་ལུ་	
ITB 34.2	<p>The amount of Performance Security shall be [<i>10%</i>] percent of the Contract Price.</p> <p style="text-align: center;"><i>ཇིང་ཁག་བདག་སྲོལ་གསལ་ལྷན་ཁང་།</i></p>

Section 3 – Evaluation and Qualification Criteria

This section contains all the criteria that the Employer shall use to evaluate bids and qualify Bidders if the bidding was not preceded by a prequalification exercise and post qualifications are applied. Procuring Agency may apply basic minimum technical qualification requirement (manpower and equipments) only if there is a project specific need.

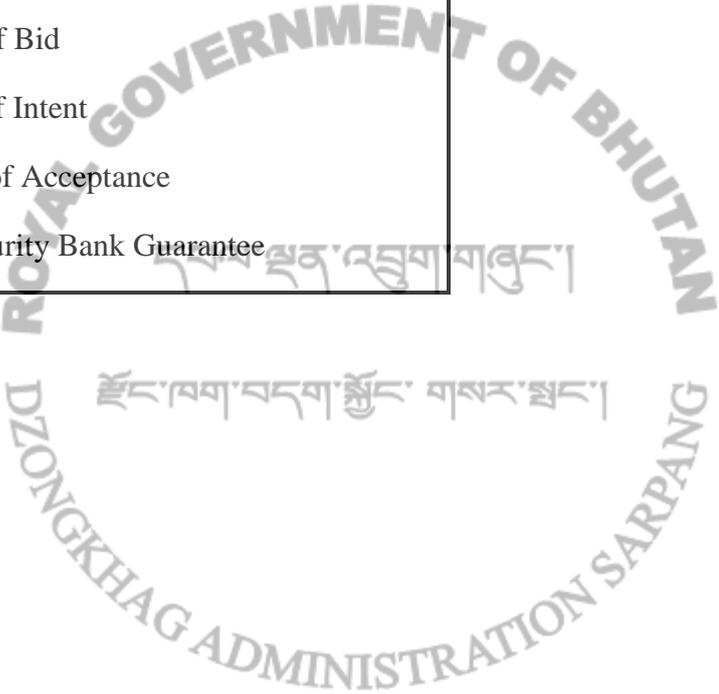
1. Evaluation

1.1 Evaluation shall be done to determine the responsiveness and the award shall be made to the lowest evaluated bidder.

Section 4: Forms of Bid & Qualification Information

Table of Standard Forms

Standard Form: Form of Bid
Standard Form: Letter of Intent
Standard Form: Letter of Acceptance
Standard Form: Bid security Bank Guarantee



Standard Form: Form of bid

Notes on Form of Bid:

The Bidder shall fill in and submit this bid form with the Bid. If Bidders do not fill in the Contract Price and does not sign this Bid form, the bids will be rejected.

_____ [date]

.....

.....

We offer to execute the contract for
“.....
.....”

in accordance with the Conditions of Contract accompanying this Bid for the Contract Price of
_____ [amount in figures] (_____
_____) [amount in words]
_____ Nu [name of currency]

The contract shall be paid in Ngultrums (Nu.)

This Bid and your written acceptance of it shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Bid you receive.

We hereby confirm that this Bid complies with the Bid validity and Bid Security required by the bidding documents and specified in the Bidding Data.

Authorized Signature: _____

(Affix Legal Stamp)

Name and Title of Signatory: _____

Name of Bidder: _____

Address: _____

Standard Form: Qualification Information

Notes on Form of Qualification Information: The following information is to be filled in by bidders which will be used for purposes of evaluation

1. Individual bidders

1.1 Constitution of legal status of Bidder [attach copy]

Place of registration: _____

Principal place of business: _____

Power of attorney of signatory of Bid [attach]

1.2 Qualifications and experience of key personnel proposed for administration and execution of the Contract. Refer BDS. The supporting documents such detailed CVs signed in original supported by certificates for qualification and experience.

Position	Name	Qualification & year of experience (general)	Year of experience in proposed position	Remarks
		དཔལ་ལྷན་འབྲུག་གཞི་རྒྱུ་		
		རྫོང་ཁབ་བདག་སྐྱོང་གཞི་རྒྱུ་		



Standard Form: Letter of Intent

(Letterhead paper of the Employer)

Notes on standard form of letter of Intent

This issuance of Letter of Intent (always before letter of acceptance) is the information of the selection of the bid of the successful bidder by the Employer and for providing information to other unsuccessful bidders who participated in the bid as regards the outcome of the procurement process

The Employer shall allow 10 days as described in ITB 34.2 between this letter of intent and letter of acceptance to allow aggrieved bidders to challenge your decision if they feel they have treated unfairly.

(Insert date)

To:-----[Name and address of the Contractor]

This is to notify you that, it is our intention to award the contract for your Bid dated-----
[Insert date] for execution of the-----
-----[Insert name of the contract and identification number, as given in the BDS/SCC] for the
Contract Price of-----
-----[Insert amount in figure and words and name of currency] as corrected and modified [if any
corrections] in accordance with the Instructions to Bidders.

Authorized Signature:-----

Name and Title of Signatory:-----

Name of Agency:-----

CC:

[Insert name and address of all other bidders who submitted the bid]

Standard Form: Letter of Acceptance

[letterhead paper of the Employer]

Notes on Standard Form of Letter of Acceptance

The Letter of Acceptance will be the basis for formation of the Contract as described in Clauses 31 and 32 of the Instructions to Bidders. This Standard Form of Letter of Acceptance should be filled in and sent to the successful Bidder only after evaluation of bids has been completed.

[date] _____

To: _____

[name of the Contractor]

དཔལ་ལྷན་འབྲུག་གཞུང་།

[address of the Contractor]

This is to notify that your Bid dated _____ རོང་ལྷན་འབྲུག་གཞུང་། for the execution of the contract for the construction of “_____” for the Contract Price _____ [amount in numbers] _____ [amount in words] _____ [name of currency], as corrected and modified in accordance with the Instructions to Bidders is hereby accepted by our Agency. The start date of the project is _____. The completion date for whole of the works shall be _____.

You are hereby instructed to proceed with the execution of the said Works in accordance with the Contract documents.

Authorized Signature:

Name and Title of Signatory: _____

Name of Agency:

Attachment: Agreement

Bank Guarantee for Bid Security

[this is the format for the Bid Security to be issued by a financial institutions in Bhutan in accordance with ITB Clause 19]

Invitation for Bid No:

Date:

Bid Package No:

To:

[Name and address of Employer]

TENDER GUARANTEE No:

We have been informed that [name of Bidder] (hereinafter called "the Bidder") intends to submit to you its Bid dated [date of bid] (hereinafter called "the Tender") for the execution of the Works of [description of works] under the above Invitation for Bids (hereinafter called "the IFB").

Furthermore, we understand that, according to your conditions Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we [name of bank] hereby irrevocably undertake to pay you, without cavil or argument, any sum or sums not exceeding in total an amount of Nu [insert amount in figures and words] upon receipt by us of your first written demand accompanied by a written statement that the Bidder is in breach of its obligation(s) under the Bid conditions, because the Bidder:

- (a) has withdrawn its Bids during the period of Bid validity specified by the Bidder in the Form of Bid; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders ITB; or
- (c) having been notified of the acceptance of the Bid by the Employer during the period of Bid validity,
 - (i) fails or refuses to furnish the performance security in accordance with the ITT, or
 - (ii) fails or refuses to execute the Contract Form,

This guarantee will expire

- (a) if the Bidder is the successful Bidder, upon our receipt of a copy of the Performance Security and a copy of the Contract signed by the Bidder as issued by you; or
- (b) if the Bidder is not the successful Bidder, thirty days after the expiration of the Bidder's Tender validity period, being [date of expiration of the Tender].

Consequently, we must receive at the above-mentioned office any demand for payment under this guarantee on or before that date.

Signature

Signature

Section 5. General Conditions of Contract

1. Definitions
- 1.1 The following words and expressions shall have the meaning hereby assigned to them. Boldface type is used to identify the defined terms:
- (a) **Completion Certificate** means the Certificate issued by the Employer as evidence that the Contractor has executed the Works in all respects as per drawing, specifications, and Conditions of Contract.
 - (b) The **Completion Date** is the date of completion of the Works as certified by the Engineer, in accordance with GCC Clause 18.
 - (c) **Contract** means the Agreement entered into between the Employer and the Contractor to execute, complete and maintain the Works.
 - (d) **Contractor** means the person or corporate body whose Tender to carry out the Works has been accepted by the Employer and is named as such in the SCC.
 - (e) **Contract Price** is the price stated in the Letter of Acceptance and thereafter as adjusted in accordance with the provisions of the Contract. The **Contractor's Bid** is the completed Bid Document including the priced offer submitted by the Contractor to the Employer.
 - (f) **Days** mean calendar days.
 - (g) A **Defect** is any part of the Works not completed in accordance with the Contract.
 - (h) The **Employer** is the party named in the SCC who employs the Contractor to carry out the Works.
 - (i) The **Engineer** is the person named in the SCC, who is responsible for supervising the execution of the works and administering the Contract.
 - (j) The **Intended Completion Date** is the date specified in the SCC on which the Contractor shall complete the Works and may be revised if extension of time or an acceleration order is issued by the Engineer.
 - (k) The **Site** is the area defined as such in the SCC.
 - (l) The **Works** are what the Contract requires the Contractor to construct, install, and hand over to the Employer, as defined in the SCC.
2. Interpretation & Documents forming the Contract
- 2.1 In interpreting the GCC, singular also means plural, male also means female or neuter, and the other way around. Headings in the GCC shall not be deemed part thereof or be taken into consideration in the interpretation or construance of the Contract. Words have their normal meaning under the language of the Contract unless specifically defined.
- 2.2 The following documents forming the Contract shall be interpreted in the following order of priority:
- (a) the signed Contract Agreement.
 - (b) the letter of Notification of Award.
 - (c) the completed Bid form as submitted by the Bidder.
 - (d) the Special Conditions of Contract.
 - (e) the General Conditions of Contract.

- (f) Specifications
- (g) the Drawings.
- (h) any other document listed in the PCC as forming part of the Contract.
3. Corrupt, Fraudulent, Collusive or Coercive Practices
- 3.1 The Government requires that Employers, as well as Contractors shall observe the highest standard of ethics during the implementation of procurement proceedings and the execution of Contracts under public funds.
- 3.2 In pursuance of this requirement, the Employer shall
- (a) exclude the Contractor from participation in the procurement proceedings concerned or reject a proposal for award; and
- (b) declare a Contractor ineligible, either indefinitely or for a stated period of time, from participation in procurement proceedings under public fund;
- 3.3 The Government defines, for the purposes of this provision, the terms set forth below as follows:
- (a) "corrupt practice" is the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
- (b) "fraudulent practice" is any intentional act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
- (c) "collusive practice" is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party; and
- (d) "coercive practice" is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party.
- 3.4 The Government requires that the Client's personnel have an equal obligation not to solicit, ask for and/or use coercive methods to obtain personal benefits in connection with the said proceedings.
4. Governing Language and Law
- 4.1 The Contract as well as all correspondence and documents relating to the Contract exchanged by the Contractor and the Employer, shall be written in English unless otherwise stated in the SCC. The Contract shall be governed by and interpreted in accordance with the laws of the Kingdom of Bhutan.
5. Engineer's Decision
- 5.1 Except where otherwise specifically stated in the SCC, the Engineer will decide Contractual matters between the Employer and the Contractor in the role as representative of the Employer.
6. Delegation
- 6.1 The Engineer may delegate any of his duties and responsibilities to his representative, after notifying the Contractor, and may cancel any delegation, without retroactivity, after notifying the Contractor.

7. Communications and Notices 7.1 Communications between Parties pursuant to the Contract shall be in writing to the address specified in the SCC. A notice shall be effective when delivered or on the notice's effective date, whichever is later.
8. Sub- Contracting 8.1 The Contractor shall not be permitted to subcontract any part of the Works in whole or in part.
9. Contractor's Personnel 9.1 The Contractor shall employ the key personnel named in the Schedule of Key Personnel, as referred to in the SCC, to carry out the functions stated in the Schedule, or other personnel approved by the Engineer.
10. Welfare of Labourers & Child Labour 10.1 The Contractor shall provide proper accommodation to his labourers and arrange proper water supply, conservancy and sanitation arrangements at the site in accordance with relevant regulations, rules and orders of the government.
10.2 The Contractor shall comply with the applicable minimum age, labour laws and requirements of (including applicable treaties which have been ratified by) the Government of Bhutan regarding hazardous forms of child labour.
11. Safety, Security and Protection of the Environment 11.1 The Contractor shall throughout the execution and completion of the Works and the remedying of any defects therein :
(a) have full regard for the safety of all persons entitled to be upon the Site and keep the Site and the Works in an orderly state;
(b) provide and maintain at the Contractors own cost all lights, guards, fencing, warning signs and watching for the protection of the Works or for the safety on-site; and
(c) take all reasonable steps to protect the environment on and off the Site and to avoid damage or nuisance to persons or to property of the public or others resulting from pollution, noise or other causes arising as a consequence of the Contractors methods of operation.
12. Access to the Site 12.1 The Contractor shall allow the Engineer and any person authorised by the Engineer access to the Site and to any place where work in connection with the Contract is being carried out or is intended to be carried out.
13. Documents, Information. 13.1 The Contractor shall furnish to the Engineer all information, schedules, calculations and supporting documentation that may be requested of it.
14. Property 14.1 If the contract is terminated by the Employer because of the contractors default, then, the contractor shall not be allowed to remove any materials on the Site, Plant, and Temporary Works until the matter is amicably resolved.
15. Insurance 15.1 The Contractor shall provide insurance as stated in the SCC
15.2 The Contractor shall deliver policies and certificates of insurance to the Engineer, for the Engineer's approval, before the Start Date.
15.3 If the Contractor does not provide any of the policies and certificates required, the Employer may effect the insurance which the Contractor should have provided and recover the premiums the Employer has paid from payments otherwise due to the Contractor or, if no payment is due, the payment of the premiums shall be a debt due.
16. Possession of the Site 16.1 The Employer shall give possession of the Site, or parts of the Site, to the Contractor on the date(s) specified in the SCC.

17. Commencement of Works	17.1	The Contractor may commence execution of the Works on the Start Date, or other such date as specified in the SCC, and shall carry out the Works in an expeditious manner.
	17.2	If the Contractor fails to commence the works within the above stated period, the Employer may, at his sole discretion, terminate the Contract and forfeit the Performance Security, if any.
18. Completion of Works	18.1	The Contractor shall complete the Works within the number of days stated in the SCC from the date of commencing the Works on the Site.
19. Programme of Works	19.1	Within the time stated in the SCC, the Contractor shall submit to the Engineer for approval a work program. The Contractor shall submit to the Engineer for approval an updated Programme at intervals no longer than the period stated in the SCC.
20. Early Warning	20.1	The Contractor shall warn the Engineer at the earliest opportunity of specific likely future events or circumstances that may adversely affect the quality of the work result in increase to the Contract Price or delay in the execution of the Works.
21. Compensation Events	21.1	The following shall be Compensation Events: (a) the Employer does not give access to the Site or part of the Site by the Site Possession Date stated in the SCC; and (b) if the payment is delayed pursuant to Clause 25.1.
	21.2	If a Compensation Event would prevent the work being completed before the Intended Completion Date, the Intended Completion Date shall be extended, as appropriate, by the Engineer.
22. Non-Scheduled Items of Works	22.1	The Contractor shall be paid for non-scheduled items of works only when the Engineer approves such works and at the rates and in the manner stated in the SCC.
23. Schedule of Works	23.1	The Schedule of Works will contain rates for all items for the construction including temporary works, installation, testing, and commissioning work to be done by the Contractor.
	23.2	The Contractor shall be paid for the quantity of the work done at the rate in the Contract Agreement for each item.
	23.3	The Contractor shall be entirely responsible for all taxes, duties, license fees, and other such levies imposed outside and inside Bhutan.
24. Payment Certificates	24.1	The Contractor shall submit to the Engineer monthly statements of the estimated value of the work executed less the cumulative amount certified previously. The Engineer shall check the Contractor's monthly statement and certify the amount to be paid to the Contractor.
	24.2	The value of work executed shall be determined by the Engineer.
	24.3	The value of work executed shall comprise the value of the quantities of the items in the Schedule of Works completed.
	24.4	The value of work executed shall include the valuation of Variations, Certified Dayworks and Compensation Events.
	24.5	The Engineer may exclude any item certified in previous certificates or reduce the proportion of any item previously certified in any certificate in the light of later information.
25. Payments and Currency	25.1	The Employer shall pay the Contractor the amounts certified by the Engineer within thirty (30) days of the date of each certificate.

- 25.2 The Employer shall make Advance Payment (mobilization and secured advance) to the Contractor of the amounts and by the dates stated in the SCC against provision by the Contractor of an unconditional Bank Guarantee, (Form 4).
- 25.3 The Contractor is to use the advance payment only to pay for Equipment, Plant, Materials, and mobilisation expenses required specifically for the execution of the Contract. The Contractor shall demonstrate that the advance payment has been used in this way by submitting copies of invoices or other documents to the Employer.
- 25.4 The advance payment shall be repaid by deducting proportionate amounts from payments otherwise due to the Contractor, following the schedule of completed percentages of the Works on a payment basis. No account shall be taken of the advance payment or its repayment in assessing valuations of work done, variations, claims or any amount payable due to failure to complete the works.
26. Retention
- 26.1 The Employer shall retain from each payment due to the Contractor the proportion stated in the SCC until the completion of the whole of the Works.
- 26.2 On completion of the whole of the Works, half the total amount retained shall be repaid to the Contractor, the remaining half when the Defects Liability Period has passed and the Engineer has certified that all Defects notified by the Engineer to the Contractor before the end of this period have been corrected.
27. Liquidated Damages
- 27.1 The Contractor shall pay liquidated damages to the Employer at the rate per day stated in the SCC for each day that the Completion Date is later than the Intended Completion date for the works or for any part thereof.
28. Performance Security
- 28.1 Upon Notification of Award, a Performance Security shall be provided to the Employer in the amount and form stated in the Contract Forms (Form 3). The Performance Security shall be valid until a date thirty (30) days from the date of issue of the Certificate of Completion.
29. Price Adjustment
- 29.1 The rates and prices in the bill of quantities are fixed for the duration of the Contract and not subject to price adjustment during the performance of the Contract.
30. Completion
- 30.1 The Contractor shall request the Engineer to issue a Certificate of Completion of the Works, and the Engineer will do so upon deciding that the work is substantially completed.
31. Correction of Defects
- 31.1 The Engineer shall give notice to the Contractor of any Defects before the end of the Defects Liability Period, which begins at Completion, and is defined in the SCC. The Defects Liability Period shall be extended for as long as the Defects remain to be corrected.
- 31.2 If the Contractor has not corrected a Defect within the time specified in the Engineer's notice, the Engineer will assess the cost of having the Defect corrected, and the Contractor will pay this amount.
32. Taking Over
- 32.1 The Employer shall take over the Site and the Works within seven (7) days of the Engineer issuing a Certificate of Completion.

33. Final Account
- 33.1 The Contractor shall supply the Engineer a detailed account of the total amount that the Contractor considers payable under the Contract. The Engineer shall certify any final payment that is due to the Contractor within twenty-one (21) days of receiving the Contractor's account if it is correct and complete.
- 33.2 The Employer shall effect payment of the final account within thirty (30) days from the date of certification by the Engineer.
34. Termination
- 34.1 The Employer or the Contractor by giving thirty (30) days written notice of default to the other party, may terminate the Contract in whole or in part if the other party causes a fundamental breach of Contract.
- 34.2 Fundamental breaches of the Contract shall include, but shall not be limited to, the following:
- (a) the Contractor stops work for more than thirty (30) days when no stoppage of work is shown on the current Programme and the stoppage has not been authorised by the Engineer;
 - (b) the Engineer gives notice that failure to correct a particular defect is a fundamental breach of Contract and the Contractor fails to correct it within a reasonable period of time determined by the Engineer;
 - (c) the Contractor has delayed the completion of the Works by the number of days for which the maximum amount of Liquidated Damages can be paid;
 - (d) the Contractor, in the judgment of the Employer, has engaged in corrupt or fraudulent practices, as defined in GCC Clause 3, in competing for or in executing the Contract; and
 - (e) a payment certified by the Engineer is not paid to the Contractor by the Employer within sixty (60) days of the date of the Engineer's certificate.
- 34.3 The Employer and the Contractor may at any time terminate the Contract by giving notice to the other party if either of the parties becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to any party provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue to the other party.
- 34.4 Notwithstanding the above, the Employer may terminate the Contract for convenience.
- 34.5 If the Contract is terminated, the Contractor is to stop work immediately, make the Site safe and secure and hand over the Site to the Employer as soon as reasonably possible.

35. Payment upon Termination
- 35.1 If the Contract is terminated because of a fundamental breach of Contract by the Contractor, the Engineer shall issue a certificate for the value of the work done and Plant and Materials ordered less advance payments received up to the date of the issue of the certificate and less the percentage to apply to the value of the work not completed, as indicated in the SCC.. Additional Liquidated Damages shall not apply. If the total amount due to the Employer exceeds any payment due to the Contractor, the difference shall be a debt payable to the Employer.
- 35.2 If the Contract is terminated for the Employer's convenience or because of a fundamental breach of Contract by the Employer, the Contractor shall be entitled to payments for completed works and the materials that have been brought to the site for the purpose of the works, but not used as certified by the Engineer after adjusting any payments received by the Contractor.
36. Release from Performance
- 36.1 If the Contract is frustrated by the outbreak of war or by any other event entirely outside the control of either the Employer or the Contractor, the Engineer shall certify that the Contract has been frustrated. The Contractor shall make the Site safe and stop work as quickly as possible, after receiving this certificate. The Contractor shall be paid for all works carried out before stoppage of work and any work carried out afterwards to which a commitment was made.
37. Force Majeure
- 37.1 For the purposes of this Contract, "Force Majeure" means an exceptional event or circumstance:
- (a) which is beyond a Party's control,
 - (b) which such Party could not reasonably have provided against before entering into the Contract,
 - (c) which, having arisen, such Party could not reasonably have avoided or overcome, and
 - (d) which is not substantially attributable to the other Party.
- 37.2 Force Majeure may include, but is not limited to, exceptional events or circumstances of the kind listed below, so long as conditions (a) to (d) above are satisfied:
- (a) war, hostilities (whether war be declared or not), invasion, act of foreign enemies,
 - (b) rebellion, terrorism, sabotage by persons other than the Contractor's Personnel, revolution, insurrection, military or usurped power, or civil war,
 - (c) riot, commotion, disorder, strike or lockout by persons other than the Contractor's Personnel,
 - (d) munitions of war, explosive materials, ionizing radiation or contamination by radio-activity, except as may be attributable to the Contractor's use of such munitions, explosives, radiation or radio-activity, and
 - (e) natural catastrophes such as earthquake, hurricane, typhoon or volcanic activity.
- 37.3 However, force majeure shall not include the following;
- i. rainfall
 - ii. snowfall
 - iii. strikes in other countries
 - iv. non-availability of labourer and materials such as timbers, boulders, sand, and other materials

v. difficulty and risky terrain and remoteness of site.

38. Settlement of Disputes
- 38.1 The Employer and the Contractor shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.
- 38.2 Any dispute between the parties to the Contract that may not be settled amicably will be referred to Arbitration at the initiative of either of the parties.
- 38.3 The Arbitration shall be conducted in accordance with the Arbitration Rules of the Kingdom of Bhutan in force.



Section 6. Special Conditions of Contract

Instructions for completing the Special Conditions of Contract are provided, as needed, in the notes in italics mentioned for the relevant GCC Clauses.3

Clause Ref	Amendments of, and Supplements to, Clauses in the General Conditions of Contract
GCC 1.1(d)	The Contractor is [.....].
GCC 1.1(i)	The Employer is [Dasho Dzongdag, Dzongkhag Administration, Sarpang].
GCC 1.1(j)	The Engineer is [<i>Thinley Tobgay</i>].
GCC 1.1(k)	The Intended Completion Date for the whole of the Works shall be [2 months].
GCC 1.1(l)	The Site is located at (<i>Royal Guest House, Sarpang Tar</i>).
GCC 1.1(m)	The Works are [<i>Construction of Laundry Room cum Store, Kitchen Cabinet, Wall panelling and installation of kitchen chimney.</i>]
GCC 2.2(i)	The additional documents forming part of this Contract are: ["No additional documents" .]
GCC 4.1	The Language governing the Contract shall be [English.]
GCC 5.1	The Engineer shall obtain specific approval of the Employer before taking any of the following actions:
GCC 7.1	The addresses for Communications shall be: For the Employer: [Engineer 17510446] For the Contractor: [.....].
GCC 9.1	The Key Personnel of the Contractor are: [<i>specify only for higher value work</i>]
GCC 15.1	For insurance purposes the type of cover required shall be: The contractor shall be responsible for the insurance [as per RICBL Nomes/Financial institute of Bhutan]
GCC 16.1	Possession of the site shall be within [10] days from the date of signing of the Contract.
GCC 17.1	Commencement of work shall be within [10] days from the date of handing over possession of the Site.
GCC 18.1	Completion of works shall be within [2] months from the date of commencing the works on the site.

GCC 19.1 & 19.2	The Contractor shall submit the first work plan [15] days after signing the Contract, and shall update the work plan every [4] weeks during the period of the Contract.																		
GCC 22.1	<i>“The rates for non-scheduled items of works shall be determined by the Engineer”.</i>																		
GCC 25.2	An advance payment of [10] % of the Contract Price will be made to the Contractor within (14) days of Contract signing date.																		
GCC 26.1	The Retention shall be [10] % of the Contract Price.																		
GCC 27.1	<p>The liquidated damages for the whole of the Works are [% of final contract price, as per following tabular form] per day. The maximum amount of liquidated damages for the whole of the Works is [10%] of the final Contract Price.</p> <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>LD applied in %</th> <th>No. of days delayed up to</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0.06%</td> <td>20 days</td> </tr> <tr> <td>2</td> <td>0.07%</td> <td>40days</td> </tr> <tr> <td>3</td> <td>0.08%</td> <td>60 days</td> </tr> <tr> <td>4</td> <td>0.09%</td> <td>80 Days</td> </tr> <tr> <td>5</td> <td>0.10%</td> <td>100 days and above</td> </tr> </tbody> </table> <p><i>The imposition of LD shall not be segregated, the next higher percentage shall apply i.e., for 21 days 0.07% would apply, instead of .06% for 20 days and 0.07% for 1 days. However, LD on termination of the works shall be levied on the total quoted amount or the initial contract price.</i></p>	Sl. No.	LD applied in %	No. of days delayed up to	1	0.06%	20 days	2	0.07%	40days	3	0.08%	60 days	4	0.09%	80 Days	5	0.10%	100 days and above
Sl. No.	LD applied in %	No. of days delayed up to																	
1	0.06%	20 days																	
2	0.07%	40days																	
3	0.08%	60 days																	
4	0.09%	80 Days																	
5	0.10%	100 days and above																	
GCC 31.1	The Defects Liability Period shall be [06] six months																		
GCC 35.1	The percentage to apply to the value of the work not completed, representing the Employer’s additional cost for completing the Works, is [20% of the value of work not completed up to a maximum of 10% of the initial contract price]																		

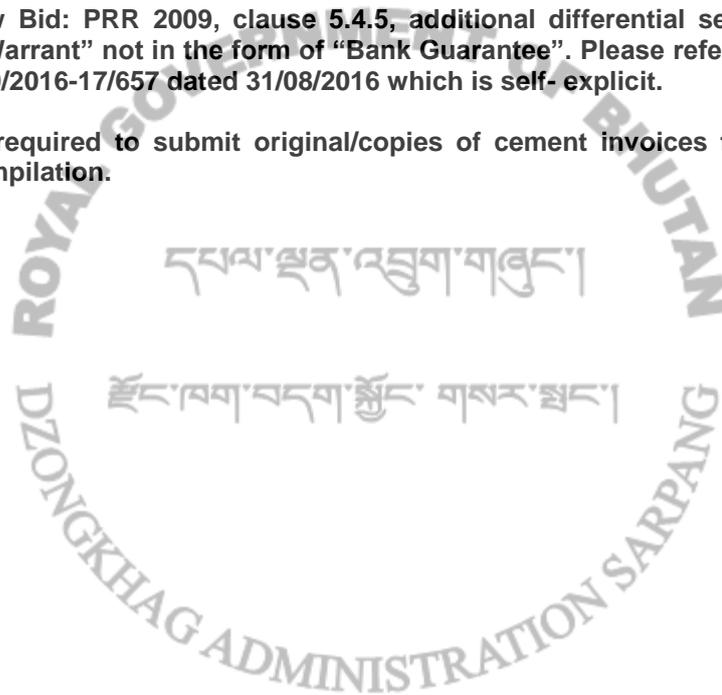
Notes:

- All the works should strictly follow the “Specifications for Buildings & Road Works-2017” of SQCA, MoWHS. All materials used to confirm as per “Bhutan Standard Bureau” BSB, specifications.**
- The bidders are required to acquaint thoroughly with the bidding document.**
- Bidders are encouraged to make prior site visit and acquaint thoroughly the Geo-technical situation, social and cultural features of the construction site in filling the bids**
- Bidders are instructed to fill and submit what has been asked in the bidding documents**
- A list of BSB approved materials are attached herewith, which should form the basis of materials to be used in the construction works and in guiding the bidders in filling the bidding forms appropriately.**
- The entire cement requirement for the works should be procured either from PCAL cement depots (PCAL cement), Lhaki Cement and Dungsam cement (DCCL), from designated sales agents. The original cement invoices of the cement procured should be submitted to the employer periodically. This is in compliance to circular No. MoF/Central Procurement/2014/5502 dated 15th January 2014.**

7. The entire HDPE pipe for the works like drinking water supply, plumbing, irrigation works should be procured either from BPCL, Bhutan Polythene Company limited (Druk pipes) or BPI, Bhutan Plastic Industry (Rabten). The invoices of the pipe procured should be submitted to the employer periodically. This is in compliance to circular No. FM/DNP/GP-46/2015-16/1263 dated 29th April 2016.
8. Don't hesitate to ask/make any queries on these bidding documents, "We strive to serve transparently".
9. Contractor have to provide a Sign-Board at Work Side reflecting all the information of the project as part of the Project.
 - a. Name of the contractor/ construction firm.
 - b. Name of Procuring Agency.
 - c. Site Engineer/project engineer.
 - d. Contract duration.

This is compliance with notification no. MoWHS/CDB-03/2013-2014/601 dated 17th April 2014

10. Abnormally Low Bid: PRR 2009, clause 5.4.5, additional differential security should be in form of "Cash Warrant" not in the form of "Bank Guarantee". Please refer the notification no. MoWHS/ Sec- 30/2016-17/657 dated 31/08/2016 which is self- explicit.
11. Contractor are required to submit original/copies of cement invoices for the work to site engineer for compilation.



Section 7 – Contract Forms

This section contains forms which, once completed, will form part of the Contract. The forms for Performance Security and Advance Payment Security, when required, shall only be completed by the successful Bidder after Contract award.

Contract Forms

Form	Title
Form -1	Notification of Award
Form -2	Contract Agreement
Form -3	Bank Guarantee for Performance Security
Form -4	Bank Guarantee for Advance Payment



Notification of Award

Contract No:

Date:

To:

[name and address of Contractor]

This is to notify you that your Bid dated [insert date] for the execution of the Works for [name of project / Contract] for the Contract Price of Nu [amount in figures and in words], as corrected and modified in accordance with the Instructions to bidder is hereby accepted by [name of the Employer].

You are requested to proceed with the execution of the Works on the basis that this Notification of Award shall constitute the formation of a Contract, which shall become binding upon you furnishing a Performance Security within fourteen (14) days, in accordance with ITB Clause 32, and the signing the Contract Agreement within twenty-one (21) days, in accordance with ITB Clause 33.

We attach the Contract Agreement and Special Conditions of Contract for your perusal and signature.

དཔལ་ལྷན་འབྲུག་གཞུང་།

Signed

ཚོང་ཁག་བདེན་པོ་

Duly authorised to sign for and on behalf of
[name of Procuring Entity]

Date:

Contract Agreement

THIS AGREEMENT, made the [day] of [month] [year] between [name and address of Employer] (hereinafter called "the Employer") of the one part and [name and address of Contractor] (hereinafter called "the Contractor") of the other part.

WHEREAS, the Employer invited Tenders for certain Works, viz, [brief description of the Works] and has accepted a Tender by the Contractor for the execution of those works in the sum of Ngultrum [insert amount in figures and words], hereinafter called "the Contract Price.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of Contract hereinafter referred to.
2. The documents forming the Contract shall be interpreted in the following order of priority:
 - (a) The signed Contract Agreement;
 - (b) The letter of Acceptance;
 - (c) The completed Bid form as submitted by the Bidder;
 - (d) The Special Conditions of Contract;
 - (e) The General Conditions of Contract;
 - (f) Specifications
 - (g) The Drawings; and
 - (h) Any other document listed in the SCC as forming part of the Contract..
3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and to remedy any defects therein in conformity in all respects with the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the Parties thereto have caused this Agreement to be executed in accordance with the laws of Bhutan on the day month and year first before written.

For the Employer

For the Contractor

Signature

Print Name

Title

In the presence of
(Name)

Address

Bank Guarantee for Performance Security

[this is the format for the Performance Security to be issued by any financial institute in Bhutan in accordance with ITB Clause 35]

Contract No:

Date:

To:

[Name and address of Employer]

PERFORMANCE GUARANTEE No:

We have been informed that *[name of Contractor]* (hereinafter called "the Contractor") has undertaken, pursuant to Contract No *[reference number of Contract]* dated *[date of Contract]* (hereinafter called "the Contract"), the execution of works *[description of works]* under the Contract.

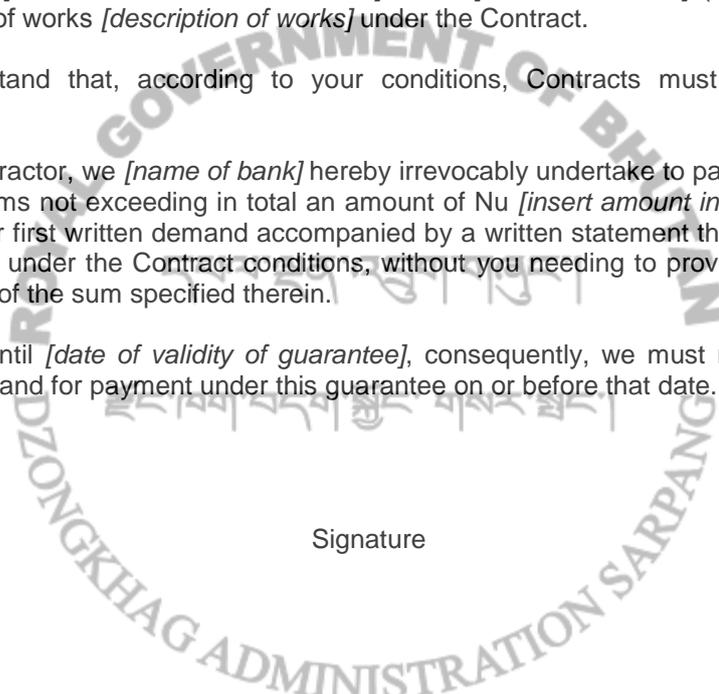
Furthermore, we understand that, according to your conditions, Contracts must be supported by a performance guarantee.

At the request of the Contractor, we *[name of bank]* hereby irrevocably undertake to pay you, without cavil or argument, any sum or sums not exceeding in total an amount of Nu *[insert amount in figures and in words]* upon receipt by us of your first written demand accompanied by a written statement that the Contractor is in breach of its obligation(s) under the Contract conditions, without you needing to prove or show grounds or reasons for your demand of the sum specified therein.

This guarantee is valid until *[date of validity of guarantee]*, consequently, we must receive at the above-mentioned office any demand for payment under this guarantee on or before that date.

Signature

Signature



Bank Guarantee for mobilisation advance

[this is the format for the Advance Payment Guarantee to be issued by a financial institutions in Bhutan in their letter pad in accordance with SCC Clause 25.2]

Contract No:

Date:

To:

[Name and address of Employer]

ADVANCE PAYMENT GUARANTEE No:

We have been informed that *[name of Contractor]* (hereinafter called "the Contractor") has undertaken, pursuant to Contract No *[reference number of Contract]* dated *[date of Contract]* (hereinafter called "the Contract"), the execution of works *[description of works]* under the Contract.

Furthermore, we understand that, according to your conditions, Advance Payments must be supported by a bank guarantee.

At the request of the Contractor, we *[name of bank]* hereby irrevocably undertake to pay you, without cavil or argument, any sum or sums not exceeding in total an amount of Nu. *[insert amount in figures and in words]* upon receipt by us of your first written demand accompanied by a written statement that the Contractor is in breach of its obligation(s) under the Contract conditions, without you needing to prove or show grounds or reasons for your demand of the sum specified therein.

We further agree that no change, addition or other modification of the terms of the Contract to be performed, or of any of the Contract documents which may be made between the Employer and the Contractor, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee is valid until *[date of validity of guarantee]*, consequently, we must receive at the above-mentioned office any demand for payment under this guarantee on or before that date.

Signature

Signature

Certified/approved civil products as on 30th March 2017

Sl.no	Product Category	Product Brand	Certification (mandatory /Voluntary)	Manufacturer	Factory location	Certificate validity
1	High Density Polyethylene pipes (HDPE) and fittings	Druk Pipe	Mandatory	Bhutan Polythene Compnay Limited	Phuntsholing	November 22, 2018
2		Supreme		Supreme Industries Limited	Mumbai, Maharashtra	May 26, 2018
3		Duraline		Duraline India Private Limited	New Delhi	February 2, 2018
4		Ajaplas		Shree Narayani Pipe Manufacturing Company	Kolkata	February 2, 2018
5		Rabten		Bhutan Plastic Industry	Phuntsholing	September 3, 2017
6		Umex		Umex Polymers Private Limited	Kolkata	February 12, 2019
7		Ori-Plast		Ori-Plast Limited	Kolkata	December 3, 2017
8	Chlorinated Polyvinyl Chloride(CPVC) Pipes and Fittings	Astral Flowguard	Mandatory	Astral Polytechnil Limited	Ahmedabad	May 26, 2018
9		Raksha		Desana Polyplastics Indsutries	New Delhi	May 26, 2018
10		Skipper Pipe		Skipper Limited	Kolkata	February 12, 2019
11		Ashirvad		Ashirvad Pipes Private Limited	Bangalore	December 3, 2017
12	Un-Plasticized Polyvinyl Chloride (UPVC) pipes and Fittings for potable water	Supreme	Mandatory	The Supreme Industries Limited	Kolkata	February 12, 2019
13		Skipper Pipe		Skipper Limited	Kolkata	November 22, 2018
14		Ori-Plast		Ori-Plast Limited	Kolkata	Decmber 3, 2017
15	Un-Plasticized Polyvinyl Chloride (UPVC) pipes and Fittings for Sewerage and	Astral Ultra drain		Astral Polytechnil Limited	Ahmedabad	May 26, 2018
16		SFMC		Sarovaram Indsutries LLP	New Delhi	December 3, 2017
17		Skipper pipes		Skipper Limited	Kolkata	November 22, 2018

Sl.no	Product Category	Product Brand	Certification (mandatory /Voluntary)	Manufacturer	Factory location	Certificate validity
18	rain water	Ashirvad		Ashirvad Pipes Private Limited	Bangalore	December 3, 2017
19	PolyPropylene Random Co-Polymers for potable water	SFMC	Mandatory	Savior Fair Manufacturing Company	New Delhi	December 3, 2017
20	Ductile Iron Pipes and Fittings	Electrosteel	Mandatory	Electrosteel Castings Limited	Kolkata	January 24, 2019
21		Rashmi		Rashmi Metaliks Limited	Kolkata	May 26, 2018
22	Galvanized iron (G.I) Pipes	Nezone	Mandatory	Nezone Pipes and Structures	Guwahati	December 3, 2017
23	Galvanized iron (G.I) Pipe Fittings	NVR	Voluntary	AVN Manufacturing Company	Jalandhar	August 30, 2018
24		ARE & ZZ		Zento Industries	Jalandhar	December 3, 2017
25		KOHLI		R.S.V Industries (India)	Jalandhar	August 30, 2018
26	Rectangular and square hollow steel sections	Nezone	Mandatory	Nezone Pipes and Structures	Guwahati	December 3, 2017
27	Medium and high tensile Structural Steel (M.S flat, square bar and steel channel section)	SRMB		SRMB Srijan Private Limited	Durgapur	February 12, 2019
28	Gun Metal and Brass Valves and cocks	Zoloto	Voluntary	Zoloto Industries	Jalandhar	September 3, 2017
29		MALA		Mala Metals	Jalandhar	September 3, 2017
30		PIC		Pawan Industrial Corporation	Jalandhar	August 30, 2018
31		New & Z		New Metal Works	Jalandhar	September 3, 2017
32	C.P Bathroom Fittings	Jal	Voluntary	Aqua Systems Private Limited	Mohali, Punjab	August 30, 2018
33		Agmeco		Agmeco Faucets Private Limited	Uttarakhand	August 30, 2018
34		Coats		H.J Industries	New Delhi	July 23, 2017
35		KOHLI-G		A.B Metal Industries	Jalandhar	August 30, 2018

Sl.no	Product Category	Product Brand	Certification (mandatory /Voluntary)	Manufacturer	Factory location	Certificate validity
36		Royal		Royal Field & Compnay	New Delhi	July 23, 2017
37	Water Storage tanks	Rabten	Mandatory	Bhutan Plastic Industry	Phuntsholing	September 3, 2017
38		Supreme Siltank		The Supreme Industries Limited	Kolkata	February 12, 2019
39	High Strength deformed bars for concrete reinforcement (TMT) Fe500	Perfect Thermex TMT	Mandatory	Bhutan Rolling Mills Limited	Phuntsholing	December 3, 2017
40		SRMB		SRMB Srijan Private Limited	Durgapur	February 12, 2019
41		Bengal Marathon TMT		Fabulous Commercial Private Limited	Darjeeling	August 30, 2018
42		Perfect Thermex TMT		Lhaki Steels and Rolling Private Limited	Phuntsholing	December 3, 2017
43	Roofing Sheets(CGI and Prepainted)	Aarti Suraksha	Mandatory	Bhushan Power and steel Limited	Kolkata	January 24, 2019
44		Galvacolour		Bhushan Power and steel Limited	Kolkata	December 3, 2017
45		CRIL		Colour Roof India Limited	Mumbai	August 30, 2018
46		Durakolor		Exodus Ispat Private Limited	kolkata	May 26, 2018
47		Everest		Everest Industries Limited	Roorkee	February 12, 2019
48	Floor and Wall Tiles	Cengres tiles		Cengres Tiles Private Limited	Gujarat	August 30, 2018
49		Sonex gold, Sonex Plus		Sonex Industries Private Limited	Ahmedabad	July 23, 2017
50	Integral Water proofing compound for cement mortar, concrete and concrete admixtures	HIND PLAST SUPER ,HIND PLAST IWA, HIND PROOF NO.1	Voluntary	Hindcon Chemicals Limited	Kolkata	September 3, 2017
51		1.TERRAMESH 2. GREEN TERRAMESH 3. GABION & GABION MATTERESS (Both Zn coated and Zn+PVC coated)		Maccaferri Environmental Solutions Private Limited	Pune	January 24, 2019

Sl.no	Product Category	Product Brand	Certification (mandatory /Voluntary)	Manufacturer	Factory location	Certificate validity
52	Gabion Mesh	GTI (Both Zn coated and Zn+PVC coated)	Voluntary	Gabion Technologies India Private Limited	New Delhi	November 22, 2018
53		Adjust Wire (Both Zn coated and Zn+PVC coated)		Adjust Wire Products	Gujarat	August 30, 2018
54		Thangtong (only Zn coated) M.S wire brand- Nirmal		Thabgtong Iron and Steel Products	Phuntsholing	November 22, 2018
55		DRUK WIRE (only Zn coated) M.S wire brand- Nirmal		Druk Wire and Steel Works	Sarpang ,Bhutan	February 2, 2018
56	Chain link Fence, Razor coil and Barbed wire	Gurukrupa (Chain Link Fence and Razor coil)	Voluntary	Gurukrupa Wire Netting Industries	Gujarat	August 30, 2018
57		Thangtong (Chain link fence and barbed wire) M.S wire brand- Nirmal		Thangtong iron and Steel Products	Phuntsholing	November 22, 2018
58	High Strength Geosynthetics for Soil Reinforcement	PARALINK PARAWEB	Voluntary	Maccaferri Environmental Solutions Private Limited	Pune	January 24, 2019
59	Wire Rope Road Safety Barriers	BRIFEN	Voluntary	Hill and Smith Infrastructure Products India Private limited	Haryana	August 30, 2018
60	Woven/non woven Geotextiles, Geotubes and Geosynthetic reinforced Wall	GEOFIL, FLEXITUFF and GRW	Voluntary	Flexituff International Limited	New Delhi	February 2, 2018
61	Liquefied Petroleum Gas (LPG) Hose	Super Seal	Voluntary	Super Seal Flexible Hose Limited	New Delhi	July 23, 2017
62	Water meters	Baylan	Voluntary	Baylan Water Meters		September 3, 2017
63	UPVC Profiles (Doors and Windows)	LESSO	Voluntary	Norlha Enterprise	Thimphu	February 2, 2018

Sl.no	Product Category	Product Brand	Certification (mandatory /Voluntary)	Manufacturer	Factory location	Certificate validity
64	Cationic Bitumen Emulsion	BhuBit	Mandatory	Bhutan Bitumen	Phuntsholing	September 21, 2018
65		Emulsion (Cationic Type)		Druk Emulsion Pvt. Ltd.	Gomtu	February 24, 2018
66		Bitchem		Bitchem Asphalt Technology Ltd.	Guwahati	May 26, 2018
67		GRIL		G R Infraproject	Guwahati	December 3, 2017
68	CEMENT OPC 43	Lhaki Super	Mandatory	Lhaki Cement Pvt. Ltd	Gomtu	September 3, 2017
69		Druk Cement		Druk Cement Pvt. Ltd.	Phuntsholing	September 21, 2018
70	CEMENT PSC	Lhaki Top	Mandatory	Lhaki Cement Pvt. Ltd	Gomtu	September 3, 2017
71	Pre-stressed, Pre-Cast Concrete Products	Quality Products	Mandatory	Quality Products	Guwahati	July 23, 2017
72	Interlocking Cement Earth Blocks	E3	Mandatory	Druk Soednam Enterprise	Bjemina	February 24, 2018
73	Concrete Bricks (Solid)	BCB	Mandatory	Bhutan Concrete Bricks (Bjemina)	Bjemina	July 7, 2018
74		YBM		YBM Concrete Products	Wangdue Phodrang	May 26, 2018
75		Drukyul		Drukyul Hollow Blocks	Sarpang	December 3, 2017
76		LCCP		Lhadon Concrete Construction Products	Samdrup Jongkhar	July 23, 2017

Sl.no	Product Category	Product Brand	Certification (mandatory /Voluntary)	Manufacturer	Factory location	Certificate validity
77		DMT	Mandatory	DMT Bricks	Wangdue Phodrang	December 3, 2017
78		TBS		Tshunta Bricks	Bangtar	October 1, 2017
79		Sonam Bricks		Sonam Bricks Manufacturing	Samdrup Jongkhar	May 26, 2018
80		Yanjung Sonam Bricks & Steel Fabrication		Yanjung Sonam Bricks & Steel Fabrication	Gelephug	September 1, 2018
81		Bhutan Concrete Bricks		Bhutan Concrete Bricks (Phuentsholing)	Phuntsholing	May 26, 2018
82	Autoclaved Areated Concrete Blocks (AAC)	BRIKOLITE	Mandatory	K.D. Infra	Guwahati	February 24, 2018
83	Precast Concrete Paver Blocks	Lovely	Voluntary	Harsaru Industries	Kolkata	May 26, 2018
84		YBM Concrete Products		YBM Concrete Products	Wangdue Phodrang	May 26, 2018
85	Precast Concrete Chequered Tiles/Mosaic/Terazzo Tiles	Lovely	Voluntary	Harsaru Industries	kolkata	May 26, 2018
86	Plaster of Paris (POP)	Druk Plaster	Voluntary	Druk Plaster & Chemical Ltd.	Pema Gatshel	February 24, 2018

Note- 1. Kindly check the certificate validity before procurement of above products.

2. Certificates are valid for 2 years from the date of approval.

3. This list will be updated periodically.

APPROVED BRAND LIST AS OF 1ST MARCH 2017

Sl/No.	PRODUCT CATEGORY MANDATORY(M)	Brand		
1	SWITCHES, SOCKETS & WIRING ACCESSORIES(M)	Havells		
		Polycab		
		CurveNixon		
		Essenza		
		HPL		
		Roopa		
		Tinsel		
		Newlike		
		2	DOMESTIC WIRES & CABLES(M)	Mescab
				Richa
V-Guard				
Rhino				
Havells				
Polycab				
GeeCab				
ATC				
Goldmedal				
KEI				
RoyalCables				

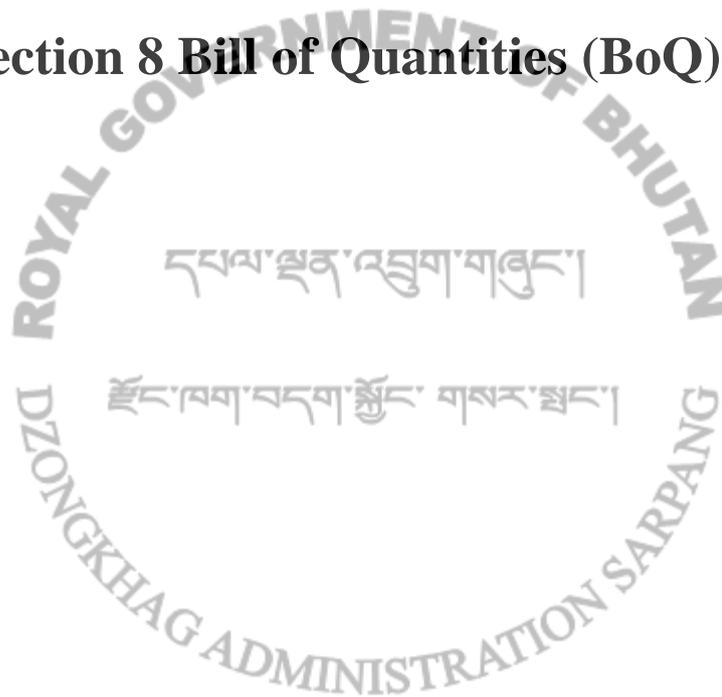
	DOMESTIC WIRES & CABLES(M)	HPL
		Roopa
		Homeflex
		Pointer
		Finolex
		System
		3
Geco		
Benlo		
HPL		
Benlo		
HPL		
RCCB/ELCB/RCBO		
Havells		
Geco		
DISTRIBUTION BOARD		
Benlo		
HPL		
Geco		
MCCB		
Benlo		
HPL		
ISOLATORS		
Geco		

4	ELECTRIC STORAGE & INSTANT WATER HEATERS (M)	GYSERS	Racold
			V-Guard
		STORAGE TYPE WATER HEATER	Berlia
			System
			Lazer
INSTANT STORAGE	Venus		
5	LT POWER CABLES & LV POWER CABLES (M)		Mescab
			V-Guard
			KEI
			Polycab
			Rhino
6	HV & HT POWER CABLES (M)		HPL
			Polycab
7	AC static watt-hour meters class I & II (M)		Rhino
8	Main Switch, Changeover switch, on-load changeover switch, BusBAR, Motor starter, SFU, HRC		Benlo
			HPL

9	LAMPS(V)	COMPACT FLUORESCENT LAMP	Havells
			HPL
		INCANDESCENT/GLS LAMP	Havells
10	LED	3W,5W,7W&9W	HPL
			Roopa
		LED STREET LUMINARIES&LED FLOODLIGHT LUMINARIES	Roopa
			Polycab
11	LUMINARIES/FIXTURES (V)		Havells
12	FANS(V)	CEILING FAN	Havells
			Berlia
			V-GUARD
			HAVELLS
		TABLE FAN AND EXHAUST FAN	LAZER
	Polycab		
13	CONDUITS	PVC CONDUIT & FITTINGS(V)	Polycab
14	OVER HEAD CONDUCTOR (M)		Rhino

*ABOVE BRANDS ARE AS PER THE BRANDS APPROVED BY BSB.

Section 8 Bill of Quantities (BoQ)



Bill of Quantities

Name of Work Construction of Laundry Room cum Store at Royal Guest House
Dzongkhag: Sarpang

Sl. No	BSR Code	Item Description	QTY	Unit	Rate (Nu.)	Amount (Nu.)
SUB - STRUCTURE						
1	EW0106	Excavation in foundation trenches or drains, width <1.5m, area <10 sq.m in plan, including dressing & ramming, disposal of surplus soil within 2km lead & 1.5m lift - Hard Soil	10.08	cu.m		
2	SM0072	Providing & laying Hand packed stone filling or soling with stones	5.10	cu.m		
3	CW0006	Providing and laying in position plain cement concrete 1:3:6 (1 cement : 3 sand : 6 graded crushed rock 40 mm nominal size) excluding the cost of centering and shuttering - All work upto plinth level.	2.68	cu.m		
4	SM0006	Providing & laying Random Rubble Masonry with hard stone in foundation & plinth - In cement mortar 1:5	12.10	cu.m		
5	EW0195	Filling of trenches, sides of foundations etc. in layers <200mm using selected excavated earth, ramming etc. within lead 50 m & lift 1.5m	2.52	cu.m		
6	RC0090	Providing & fixing centering and shuttering (formwork), including strutting, propping etc. and removal of formwork - Foundation and plinth etc.	5.04	sq.m		
7	EW0197	Providing & laying dry earth bedding, including consolidating each deposited layer by watering, ramming and dressing	9.43	cu.m		
SUPER-STRUCTURE						
8	BW0172	Providing & laying concrete block brick in Foundation & Plinth, Extra for concrete block brick work in superstructure above plinth level, up to floor two level	17.97	cu.m		
9	RC0015	Providing & laying in position RCC work 1:2:4 (1 cement : 2 sand : 4 graded crushed rock 20 mm nominal size) in suspended floor, roofs having slope upto 15o, balconies and chajjas upto floor five level excl. the cost of centering, shuttering and reinf.	0.42	cu.m		
10	RC0083	Providing & fixing Thermo-Mechanically Treated reinforcement bar (Yield Strength 500 MPa) for R.C.C work including cutting, bending, binding and placing in position complete	93.09	Kg		
11	RC0095	Providing & fixing centering and shuttering (formwork), including strutting, propping etc. and removal of formwork - Suspended floor, roof, landing, shelves and their supports, balconies, chajjas etc.	13.11	sq.m		
FLOORING						
12	CW0003	Providing and laying in position plain cement concrete 1:2:4 (1 cement : 2 sand : 4 graded crushed rock 20 mm nominal size) excluding the cost of centering and shuttering - All work upto plinth level.	2.83	cu.m		
13	FL0052	Providing and laying cement concrete flooring 1:2:4, finished with floating coat of neat cement, 20mm aggregates, 50mm thick	19.42	sq.m		
ROOFING						
14	WW0030	Providing & fixing Eaves board (225x25mm) with moulding fitted and fixed with necessary screws, Mixed Conifer	30.00	m		

15	RF0003	P&F trapezoidal Pre painted Galvanised Iron (PPGI) iron sheets including bolts, hooks and nuts 8mm dia with bitumen and GI limpet washers filled with white lead for connection, excluding the cost of purlins, rafter and trusses - 0.5mm	54.00	Sq.m		
16	SW0022	Steel work welded, in built up sections, trusses, frame-works including cutting, hoisting, fixing and appl. priming coat of red lead paint - In Tubular sections	369.35	Kg		
17	SW0002	Steel work in single section including cutting, hoisting, fixing and applying priming coat of red lead paint , in flats, 20mmx5mm	3.56	kg		
CEILING						
18	SW0003	Steel work in single section including cutting, hoisting, fixing and applying priming coat of red lead paint in angles, 35mmx35mmx5mm	238.32	Kg		
19	WW0111	Providing & fixing Pre-laminated Particle Board Lining with necessary nails etc. complete (excluding cost of frame) 10mm	36.03	sq.m		
PLUMBING						
20	PI0127	Providing & fixing Kitchen Sinks including all connections and fittings Stainless steel, 940 x 460 x 160 mm, double bowl	1	each		
21	PI0003	Providing & fixing G.I. pipes including G.I. fittings & clamps & repair walls - 25mm	30.00	m		
22	PI0186	Providing & fixing c.p. brass stop cock - 20mm, standard, c.p knob	4.00	each		
23	PO0370	Providing & fixing P.V.C soil waste and vent pipes, single or double socketed, including pipe clip complete (excluding the cost of PVC fittings) - 75mm dia	12.00	m		
24	PO0415	Providing & fixing P.V.C door bend - 75mm dia	2.00	each		
25	PO0405	Providing & fixing P.V.C plain bend - 75mm dia	2.00	each		
26	A/R	Providing and laying CP grating in floor traps-100mm dia	2.00	Each		
COMPONENTS						
27	SW0045	Providing & fixing anodised Aluminium section for doors, windows, ventilators, partitions framing, false ceiling framing of specified sections including all accessories such as U-rubber gasket for fixing glass panes, weather strips or weather seals, roller, springs, etc complete, with providing and fixing plain glass panes on aluminium section complete 5.5 mm thick plain glass, window	4.00	Nos		
28	SW0003	Steel work in single section including cutting, hoisting, fixing and applying priming coat of red lead paint in angles, 50mmx50mmx5mm	40.28	kg		
29	WW0367	Providing & fixing flush door shutters (pre-fabricated), block-board core with ply veneer, chemically treated 35mm	2.00	Nos		
30	WW0630	Providing & fixing anodised aluminium kicking plate, 4mm thick with necessary aluminium screws etc. complete (laundry room door)	1.38	Sq.m		
31	WW0645	Providing & fixing brass tower bolt (barrel type) with necessary screws etc. complete 250mm	4.00	each		
32	WW0655	Providing & fixing brass sliding door bolt with nuts necessary screws etc. complete 300mm	2.00	each		
33	WW0665	Providing & fixing brass handle with necessary screws etc. complete, 150mm	4.00	each		
FINISHING						

34	PL0031	Providing & laying 15mm cement plaster on rough side of single or half-brick wall - C.M 1:4	136.92	Sq.m		
35	FL0130	Providing & laying Cement plaster skirting < 300mm height with cement mortar 1:3 with a floating coat of neat cement including rounding off junctions with floor, 20mm	21.90	Sq.m		
36	PT0010	Providing & applying one coat of primers - Cement primer	136.92	Sq.m		
37	PT0042	Providing and applying finishing coats - Acrylic washable distemper, two coats on new work, including cement primer coat, White for the inner walls & Mud Color for the outer walls	136.92	Sq.m		
38	PT0011	Providing & applying one coat of primers - metal work - synthetic red oxide primer	14.69	Sq.m		
39	PT0012	Providing & applying one coat of primers - wood work - pink primer	9.24	sq.m		
40	PT0047	Providing and applying finishing coats - Synthetic enamel, for steel & wood work, two coats on new work	23.93	sq.m		
EXTERNAL WORK						
41	DR0001	Providing and laying 50mm thick Plinth Protection and grouted with fine sand mix including well rammed, finishing the top smooth with cement concrete 1:3:6, 20mm aggregates, laid over 75mm thick layer of compacted gravel (40mm)	26.78	Sq.m		
42	PL0072	Providing & laying cement plaster, finished with floating coat of neat cement, 20mm plaster in C.M 1:3, over plinth protection	26.78	Sq.m		-
43	DR0012	Constructing second class brick masonry open surface drain in cement mortar 1:4 including earth work in excavation 100 mm thick concrete bed 1:5:10, 40mm aggregate and 25mm thick cement concrete 1:2:4, 12 mm aggregate for filling haunches including 12mm cement plastering 1:4 with a floating coat of neat cement and disposal of surplus earth etc. complete 150mm x 200mm depth	20.00	m		
			Total Amount:			

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Seal and Sign of Contractor

Bill of Quantities

Name of work:- Internal electrification of Laundry Room cum Store at Royal Guest House

SL. NO.	CODE	DISCRIPTION OF ITEMS	QNTY.	UNIT	RATE	AMOUNT
A		POINTS				
		Wiring for light, fans, call bell and 2 pin light socket outlet with 1.5 sq.mm 1.1kV grade, PVC insulated copper conductor cable in concealed HDPE pipe including connections, painting, testing and commissioning etc. as required				
1	WC0300	Short point	9	point		
2	WC0301	Medium point	12	point		
3	WC0302	Long Point	13	point		
		Wiring for 3/5 pin, 6 ampere plug point with 2.5 sq.mm 1.1kV grade, PVC insulated copper conductor cable in concealed HDPE pipe including, connections, painting, testing and commissioning etc. as required				
4	WC0320	Short point	2	point		
5	WC0321	Medium point	3	point		
6	WC0322	Long Point	4	point		
		Wiring for 3 pin, 6/16 ampere plug point with 4 sq.mm 1.1kV grade, PVC insulated copper conductor cable in concealed HDPE pipe including, connections, painting, testing and commissioning etc. as required				
7	WC0330	Short point	2	point		
8	WC0331	Medium point	3	point		
9	WC0332	Long Point	8	point		
		Supplying of 4- Core 1.1KV grade PVC insulated and sheathed Aluminium conductor armoured power cables				
12	PC0179	16 sq.mm	115	m		
		Laying of one number PVC insulated and sheathed power cable copper/aluminium,armoured/un-armoured 1.1KVsingle core to four core direct in the ground including excavation, sand cushion, protective covering and refilling thetrenches etc. as required				
13	CL0021	Above 6sq.mm to 25sq.mm	100	m		
B		SWITCHES AND SOCKETS				
		Supplying & fixing of modular type socket including necessary cutting, connection testing etc. as required.				
1	SS0220	5/6 pin, 6/16A	13	each		
		Supplying & fixing of modular type switch on existing metal box including necessary cutting, connection testing etc. as required.				
4	SS0001	6 Amps, SP, 1-way	34	each		
5	MT5817	Supplying and fixing of fan regulator, 230 volts, A.C	7	each		
		Supplying & fixing of Ceiling Rose, on existing metal box with fibre sheet cover including necessary cutting, connection testing etc. as required				
6	SS0107	2 plate (PVC) 6A	22	each		
C		FITTINGS				
		Supplying and fixing of Ceiling fan 240 volt A.C with all accessories such as down rod, sweep 3 Nos.,canopy 2 Nos., condenser and fan body etc. complete as required				
1	FN0001	1400 rpm, 900mm sweep	7	each		
		Supplying of prewired indoor fluoesent lamp luminaires housing of CRCA sheet steel rail, end with lamp holders, copper wound ballast, starter, starter holder, terminal block etc. but without lamp, LPF suitable for wall and ceiling.Phillips/Bajaj				
2	IL0158	Strip Rail 36/40 watt	13	each		
3	LS0127	Supplying of fluorescent lamps 250 volts A.C TLF lamp 36/40 watt	13	each		
	AMR	supplying and fixing of CFL lamp, 18 Watt, 230 Volt, A.C	10	each		
		Supplying of prewired indoor wall mounted wall brackets luminaires suitable for GLS lamp for wattage upto 2x60/1x60 watts complete with all accessories such as base, holder, glass globe, etc etc. but without lamp				
D		METAL BOXES				
		Supplying & fixing of wooden boxes with fiber sheet cover for switches, power sockets, inspection chamber on surface including paintings etc complete as required				
1	MT4905	Box 75x75x38mm	6	each		
2	MT4907	Box 150x150x38mm	6	each		
	MT4908	Box 180x150x38mm	8	each		
		Providing and fixing of wooden bistribution box with chicken wire mess shutter panel having locking arrangement,				

5	E6-01-04	600x600x340mm deep.	1	each		
E	CONTROL GEARS					
		Supply of TPN distribution board (DIN type, vertical) without door, 415 volt A.C complete with all accessories without MCB/isolator/RCCB out going or incoming etc. as required				
	GB0557	4 way	1	each		
		Supply of loadkontak isolator triple pole, 415 volt A.C complete with all accessories suitable to fix on a din-bar etc. as required				
1	MT5302	63A	1	each		
		Supply and fixing of miniature circuit breaker (MCB) SPN, 230 volt A.C complete with all accessories suitable to fix on a din-bar etc. as required				
2	GB0270	6A	4	each		
3	GB0272	16 A	8	each		
F	PROTECTIONS AND EARTHING					
		Providing and fixing of earthing including all accessories, machinery enclosure, C.I cover plate having locking arrangement, watering pipe with excavation and refilling work including charcoal or coke and salt complete as required as per standard earthing drawing				
1	ET0001	With G.I earth plate 600x600x6mm	1	each		
2	MT6535	6 SWG G.I wire	4	Kg		
5	BPCR	Supplying and fixing of three phase energymeter, 415 Volt, A.C complete with all accessories as required.	1	each		
		Providing & fixing electric water heater (gyser) including necessary fittings				
	PI00164	50 ltrs	1	each		
					Total Nu:	

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Bill of Quantities

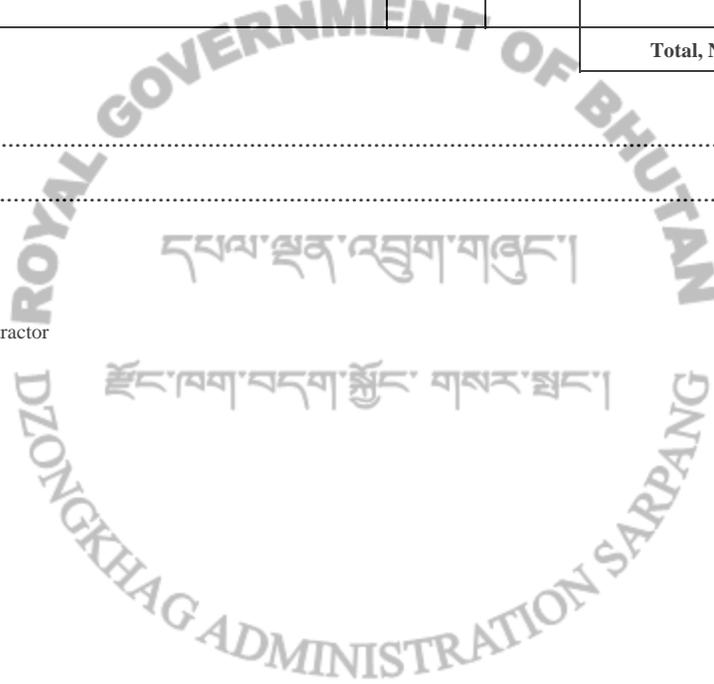
Name of the work: Construction of Kitchen Cabinet and Wall Panelling at RGH

SI No	BSR Code	Description	Quantity	Unit	Rate	Amount
1	A/R	Labour Charges for applying finishing coats Vinyl plastic emulsion paint, for cement, masonry, plaster, two coats on new work.	30.00	Sq.m		
2	A/R	Labour Charges for dressing and fixing in position wood work in frames of doors, windows, clerestory windows and other frames, wrought and framed; teak/sal wood. (Kitchen Cabinet). with necessary fasteners and adhesives.	2.50	Cu.m		
3	A/R	Labour Charges for Installation of Kitchen Chimney	1	No.		
4	A/R	Labour Charges for dressing and fixing wall panelling with necessary nails, adhesives & etc. ;15 mm special wood.	6.00	Sq.m		
5	A/R	Labour Charges for applying wood stains, varnishes & polishes, Synthetic varnish (clear) - two coats, including coat of wood filler on new work	17.00	Sq.m		
					Total, Nu:	

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Seal and Sign of Contractor



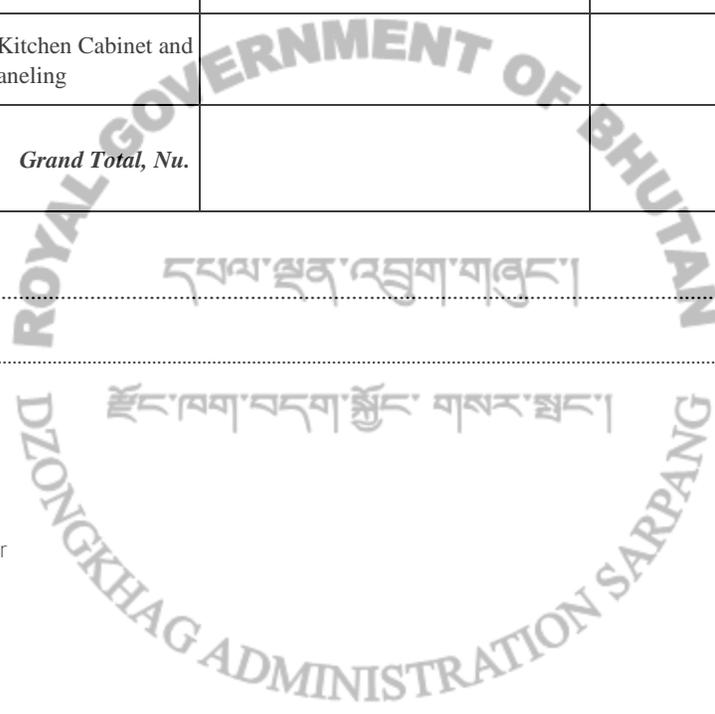
Construction of Laundry Room cum Store at Royal Guest House & Construction of Kitchen Cabinet and Wall Paneling

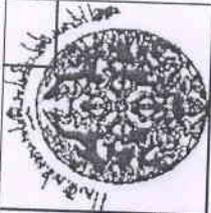
Cost Abstract

Sl. No	Description	Quoted Amount	Remarks
1	Construction of Laundry Room cum Store at RGH, Civil Works		
2	Construction of Laundry Room cum Store at RGH, Electrical Works		
3	Labour Charges for Kitchen Cabinet and Wall Paneling		
	<i>Grand Total, Nu.</i>		

Ngultrum དཔལ་ལྷན་འབྲུག་གཞུང་།

Seal and Sign of Contractor





Royal Government of Bhutan
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 DZONGKHAG ADMINISTRATION
 SARPANG

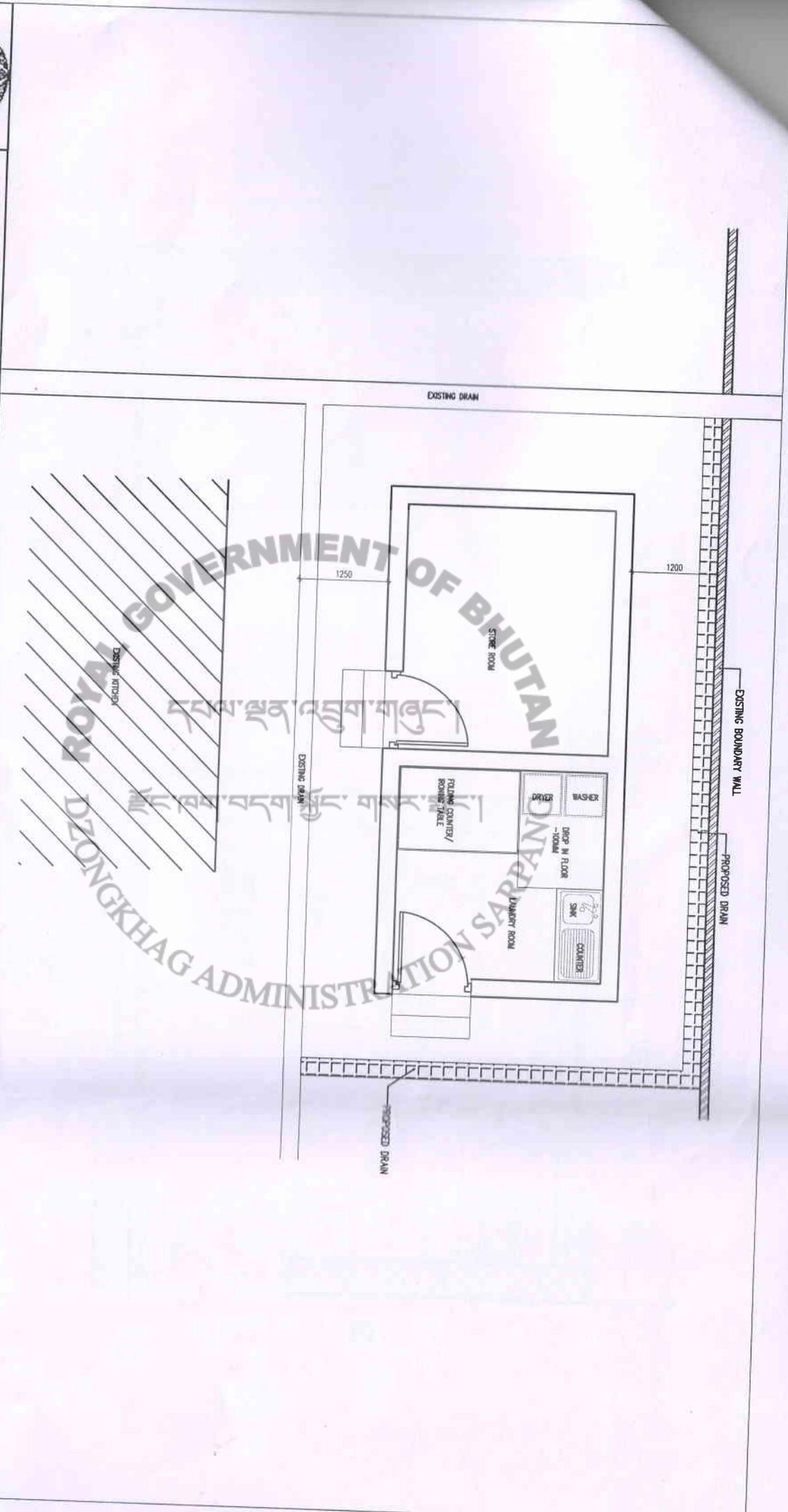


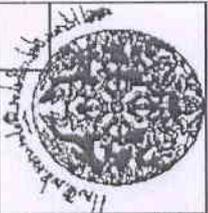
Design & Drawn By: TSHERING HENDOR (ARCHITECT)
 Checked By: Singay (Dz. Chief Engineer)
 Approved By:

SCALE: 1/75

LAUNDRY AND STORE ROOM
 TITLE: SITE LAYOUT PLAN

All Dimensions are in mm



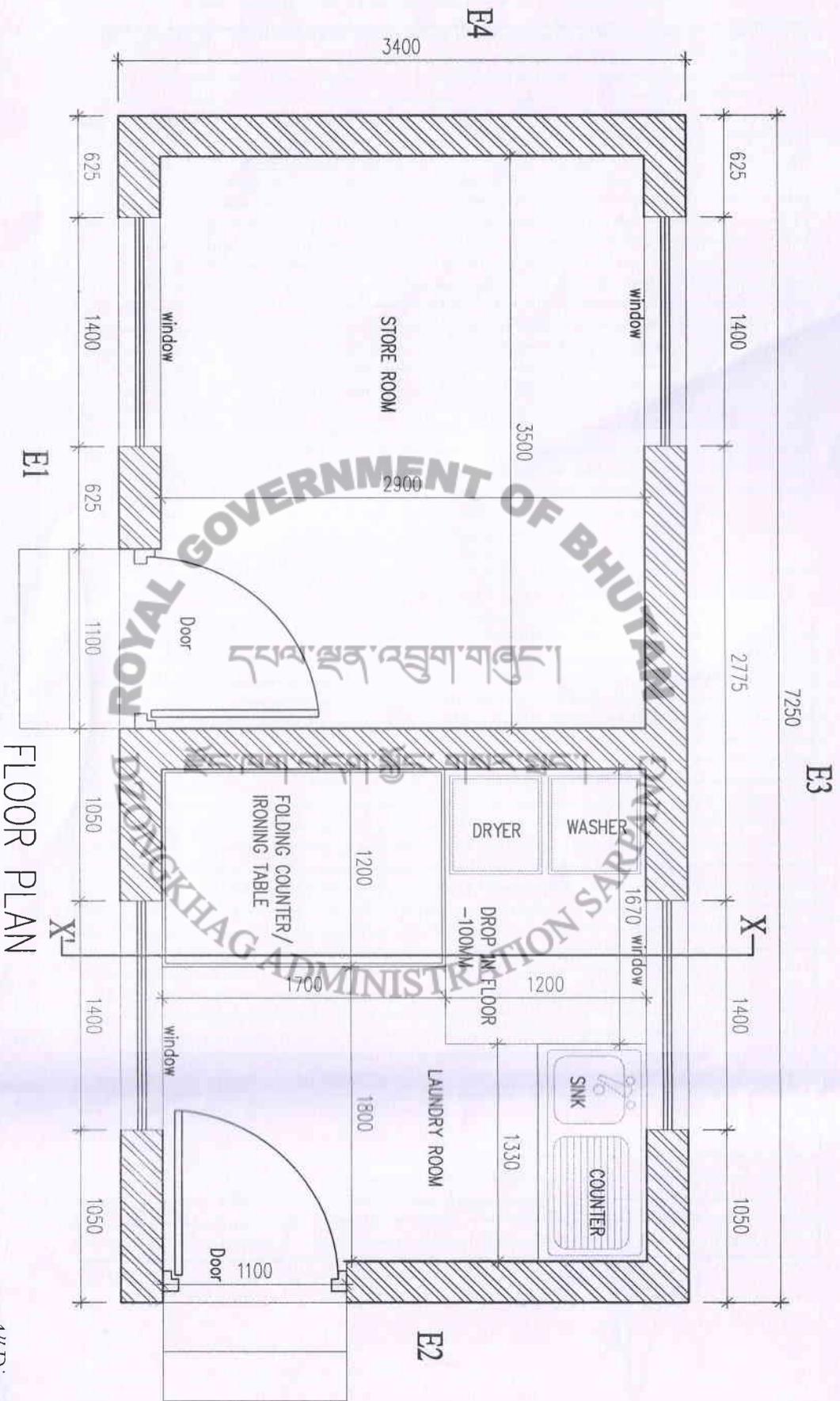


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 གཤམ་སྲིད་ཚུངས་ཁག་།
 DZONGKHAG ADMINISTRATION
 SARPANG



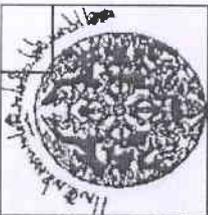
Design & Drawn By: TSHERING DENSOR (ARCHITECT)
 Checked By: Sonam Tenzin (Dzongkhag Engineer)
 Approved By: [Signature]
 SCALE: NTS

LAUNDRY AND STORE ROOM
 TITLE: AS STATED ABOVE



FLOOR PLAN

All Dimensions are in mm



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DZONGKHAIG ADMINISTRATION
SARPANG



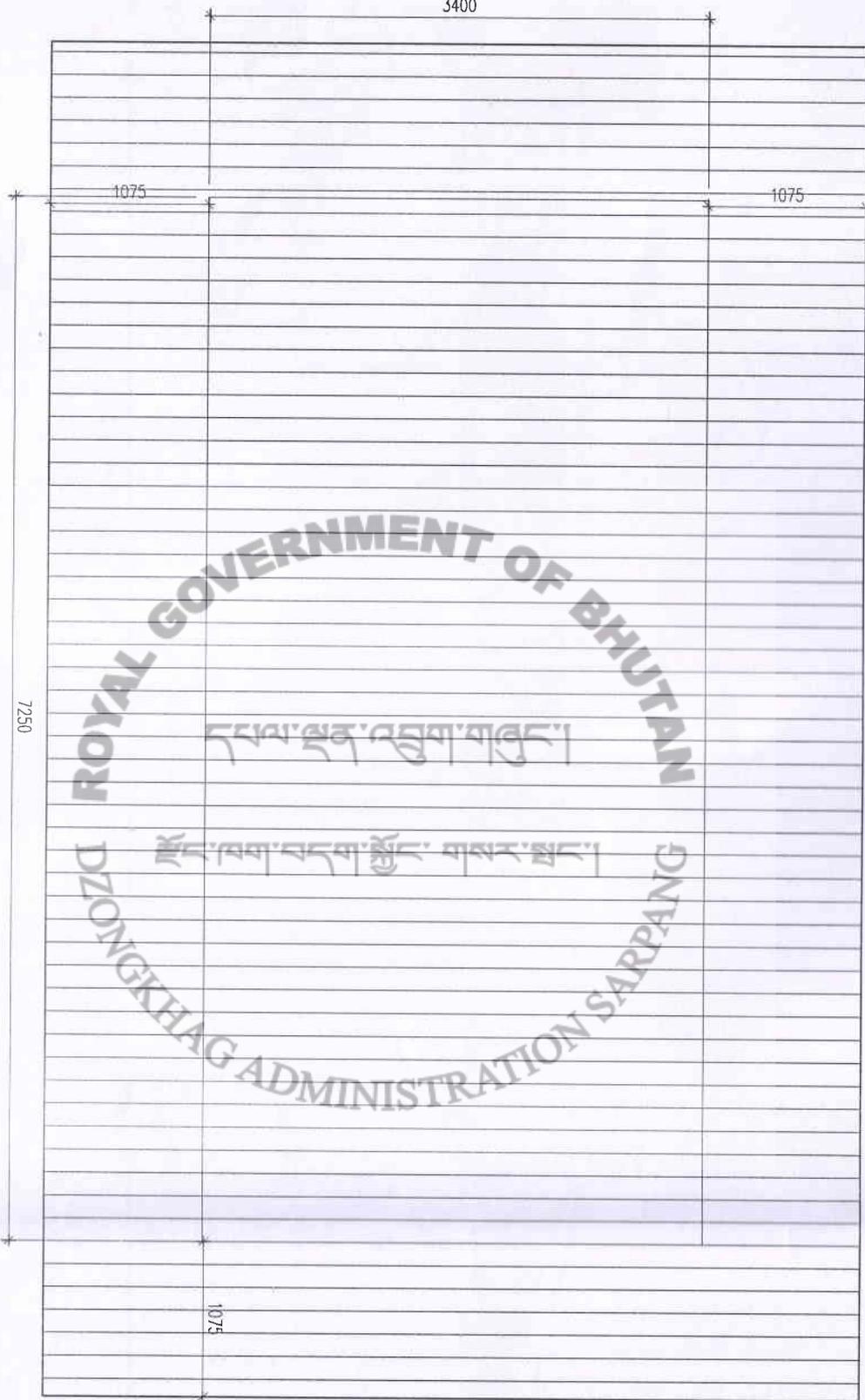
Design & Drawn By: TSERING DORJ (ARCHITECT)

Checked By: *[Signature]* (Chief Engineer)

Approved By:

ROOF PLAN

7250



LAUNDRY AND STORE ROOM

TITLE: AS STATED ABOVE

All Dimensions are in mm

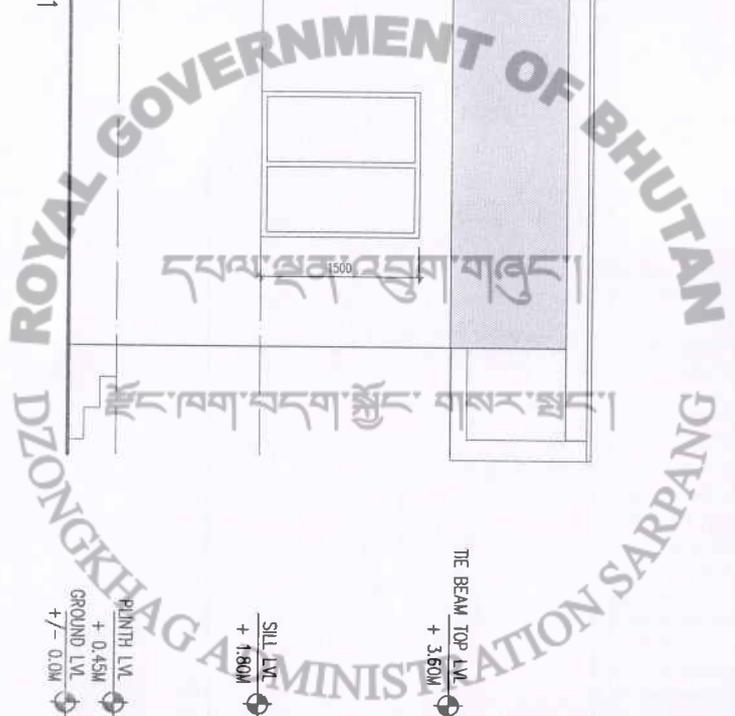
THE BEAM TOP LVL
+ 3.60M
SILL LVL
+ 1.80M
PLINTH LVL
+ 0.45M
GROUND LVL
+/- 0.00M

ELEVATION E1

THE BEAM TOP LVL
+ 3.60M
SILL LVL
+ 1.80M
PLINTH LVL
+ 0.45M
GROUND LVL
+/- 0.00M

ELEVATION E2

2100



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འབྲུག་རྒྱལ་ཁབ་ཀྱི་རྒྱུ་རྩུབ་ལྷན་ཁག་།

DZONGKHAG ADMINISTRATION
SARPANG



Designed & Drawn By: TSHERING JENSON (ARCHITECT)

Checked By: *[Signature]* (Chief Engineer)

Approved By:

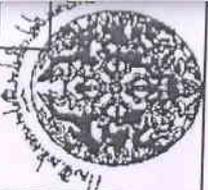


SCALE NTS

LAUNDRY AND STORE ROOM

TITLE: AS STATED ABOVE

All Dimensions are in mm



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འབྲུག་རྒྱལ་ཁབ་ཀྱི་འཕུལ་བྱེད་ལྷན་ཁག།

DZONGKHAHAG ADMINISTRATION
SARPANG



Design & Drawn By: TSHERING DENSOR (ARCHITECT)

Checked By: *[Signature]* (Dz. Chief Engineer)

Approved By:

LAUNDRY AND STORE ROOM

TITLE: AS STATED ABOVE

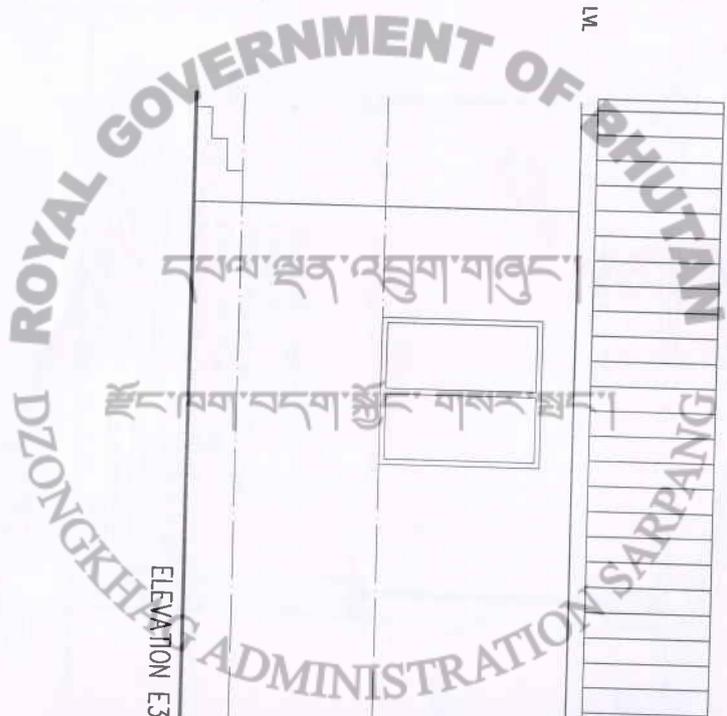
All Dimensions are in mm

ELEVATION E4

THE BEAM TOP LVL + 3.60M
SILL LVL + 1.80M
PLINTH LVL + 0.45M
GROUND LVL +/- 0.00M

ELEVATION E3

THE BEAM TOP LVL + 3.60M
SILL LVL + 1.80M
PLINTH LVL + 0.45M
GROUND LVL +/- 0.00M



འབྲུག་རྒྱལ་ཁབ་ཀྱི་འཕུལ་བྱེད་ལྷན་ཁག།
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